Budget Process

On November 29, 2022, the County Administrative Office (CAO) released timelines and instructions for departments to submit their 2022-23 estimated actuals and requested 2023-24 budgets. On February 28, 2023, an updated five-year General Fund budget forecast was provided to the Board within the General Fund Mid-Year Budget Report. On April 27, 2023, the Proposed 2023-24 Budget was released.

The County
Administrative Office
(CAO) reviews current
year budget and
prepares forecast for
salaries and revenues.

CAO provides a preliminary report to the Board, and budget instructions to County departments.

Departments provide budget requests to CAO.

CAO provides Board of Supervisors with a midyear financial update and forecast.

OCT/Nov



JAN/FEB







CAO reviews budget requests and develops the Proposed Budget.

CAO provides Proposed Budget to Board of Supervisors and schedules Budget Hearings for May & June. Board of Supervisors conducts Budget Hearings and adopts Proposed Budget with changes made at the hearings.

FEB/APR



May/June





CAO and Auditor-



Controller compile
Adopted Budget,
including changes
approved by the Board,
and adjustments for fiscal
year end.

JUL-SEPT