

# County of Santa Cruz

INVITES YOU TO APPLY FOR:



## SENIOR HEALTH EDUCATOR

Bilingual (English/Spanish) Candidates  
Encouraged to Apply

Supplemental Questionnaire Required

Open and Promotional  
Job # 24-NH6-02

Salary: \$7,217 – 9,133 / Month

Closing Date: Friday, October 11, 2024

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### County Equity Statement

*Equity in action in Santa Cruz County is a transformative process that embraces individuals of every status, providing unwavering support, dignity, and compassion.*

*Through this commitment, the County ensures intentional opportunities and access, fostering an environment where everyone can thrive and belong.*

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**THE JOB:** The ideal candidate will have experience working with a diverse population to deliver health education messages, knowledge and/or experience using policy, system, and environmental changes to promote healthy behavior, and is comfortable collaborating with multiple community agencies. **The ideal candidate will have experience working with diverse populations of youth using models of youth adult partnership and positive youth development; knowledge and/or experience using policy, system, and environmental changes to promote health; and is comfortable collaborating with community members as well as community agencies. This current opening is for the Friday Night Live Program in the Substance Use Disorder Prevention Unit. The eligible list will be used to fill the current and future vacancies. This is a supervisory role.**

**The option for hybrid work may be available based on the type of work and operational needs.**

**THE REQUIREMENTS:** Pursuant to Section 1303 of the California Code of Regulations, Title 17, must possess a master's degree in public or community health education from a college or university accredited by the American Public Health Association.

**AND**



Two years of experience in public health education, or related field, which would provide the knowledge and abilities listed below.

**SPECIAL REQUIREMENTS:** Possess and maintain a valid California Class C Driver License or the incumbent must be able to provide suitable transportation approved by the appointing authority.

**Knowledge:** Thorough knowledge of the principles of public health education including program planning and evaluation; public health education methods and materials including teaching methods and curriculum design; assessment techniques to identify community health problems in specific program area(s); existing methods of intervention and control and the health education needs of various priority groups; principles and practices of community organization for enhancing public health; and philosophy, concepts and principles of public health. Working knowledge of the functions and services of local community health agencies and community organizations; publicity and media practices and procedures; grant proposal writing and budgeting techniques; and the principles and practices of staff supervision and training.

**Ability to:** Design, plan, organize, implement and evaluate public health education programs; effectively use and evaluate public health education methods and materials; provide public health education consultation and develop cooperative relationships with a wide range of individuals and representatives of the news media and organizations; prepare and present a variety of clear and concise written and oral reports; analyze and prepare grant proposals, contracts and related budgets; negotiate and monitor contracts; originate, prepare and distribute informational and publicity materials; plan, assign, direct and evaluate the work of staff; interpret legislation, regulations, administrative policies and procedures; chair Task Forces and Coalitions, providing guidance and support to community partners; and input, access and analyze data utilizing a computer.

**THE EXAMINATION:** Your application and supplemental questionnaire will be reviewed to determine if you have met the education, experience, training and/or licensing requirements as stated on the job announcement. If you meet these criteria and are one of the best qualified, you may be required to compete in any combination of written, oral and/or performance examinations or a competitive evaluation of training and experience as described on your application and supplemental questionnaire. You must pass all components of the examination to be placed on the eligible list. The examination may be eliminated if there are ten or fewer qualified applicants. If the eligible list is established without the administration of the announced examination, the life of the eligible list will be six months, and your overall score will be based upon an evaluation of your application and supplemental questionnaire. If during those six months it is necessary to administer another examination for this job class, you will be invited to take the examination to remain on the eligible list.

**HOW TO APPLY:** Apply online at [www.santacruzcountyjobs.com](http://www.santacruzcountyjobs.com) or mail/bring an application and supplemental questionnaire to: Santa Cruz County Personnel Department, 701 Ocean Street, Room 510, Santa Cruz, CA 95060. For information, call (831) 454-2600. Hearing Impaired TDD/TTY: 711. Applications will meet the final filing date if received: 1) in the Personnel Department by 5:00 p.m. on the final filing date, 2) submitted online before midnight of the final filing date.

**Women, minorities, and people with disabilities are encouraged to apply. If you have a disability that requires test accommodation, please call (831) 454-2600.**

To comply with the 1986 Immigration Reform and Control Act, Santa Cruz County verifies that all new employees are either U.S. citizens or persons authorized to work in the U.S.  
Some positions may require Fingerprinting and/or Background Investigation.

## SENIOR HEALTH EDUCATOR – SUPPLEMENTAL QUESTIONNAIRE

The supplemental questions are designed specifically for this recruitment. Applications received without the required supplemental information will be screened out of the selection process. Employment experiences referred to in your response must also be included in the Employment History section of the application.

**Please answer the question(s) below as completely and thoroughly as possible, as your answer(s) may be used to assess your qualifications for moving to the next step in the recruitment process.**

1. Do you possess a master's degree in Community or Public Health?
2. Describe your education, training and/or experience developing, planning, implementing, and evaluating public health education programs.
3. Describe your experience working on positive youth development programming and in supporting youth adult partnerships.
4. Describe your experience in management/supervision of programs and staff, including your supervision style.
5. Describe your experience seeking funding sources for specific public health education programs, preparing proposals, budgets, and reports for funders.
6. Describe your experience working with diverse populations and how you have incorporated equity principles into your work.

### **EMPLOYEE BENEFITS:**

**ANNUAL LEAVE** – 22 days first year, increasing to 37 days after 15 years of service. Available for vacation and/or sick leave.

**HOLIDAYS** – 14 paid holidays per year.

**BEREAVEMENT LEAVE** – 3 days paid in California 5 days paid out-of-state.

**MEDICAL PLAN** – The County contracts with CalPERS for a variety of medical plans. For most plans, County contributions pay a majority of the premiums for employees and eligible dependents.

**DENTAL PLAN** – County pays for employee and eligible dependent coverage.

**VISION PLAN** – County pays for employee coverage. Employee may purchase eligible dependent coverage.

**RETIREMENT** – Pension formula 2% at age 60 or 2% at age 62 as determined based on provisions of the CA Public Employees' Pension Reform Act of 2013(PEPRA). Pension benefit determined by final average compensation of three years. County participates in Social Security.

**LIFE INSURANCE** – County paid \$20,000 term policy. Employee may purchase additional life insurance.

**DISABILITY INSURANCE** – Employees in the General Representation Unit participate in the State Disability Insurance (SDI) program. This program is funded 100% by employee payroll deductions.

**DEPENDENT-CARE PLAN** – Employees who make contributions for child or dependent care may elect to have their contributions made utilizing "pre-tax dollars."

**H-CARE PLAN** – Employees who pay a County medical premium may elect this pre-tax program.

**HEALTH CARE FLEXIBLE SPENDING ALLOWANCE (HCFSA)** – Employees may elect this pre-tax program to cover qualifying health care expenses.

**DEFERRED COMPENSATION** – A deferred compensation plan is available to employees.

**Note: Provisions of this bulletin do not constitute an expressed or implied contract**

**LIVE Here**

**WORK Here**

**PLAY Here**