

County of Santa Cruz



JUVENILE JUSTICE AND DELINQUENCY PREVENTION COMMISSION AGENDA

June 12, 2025
6:00 p.m. – 7:30 p.m.
Regular Meeting

Probation Success Center
303 Water St., 1st Floor
Santa Cruz, CA

For questions regarding the meeting process, please contact Christine Bennett, staff for the JJDPC, at 831-454-3853 or Christine.Bennett@santacruzcountyca.gov

- I. CALL TO ORDER/ROLL CALL:
- II. CONSENT AGENDA:
Approval of this Agenda, Minutes from April 10, 2025, and Monthly Statistical Information from Probation and Juvenile Hall (Accept & File)
- III. PUBLIC COMMUNICATIONS: Any member of the public will be allowed a maximum of 3 minutes each to address the Commission on any item listed on today's Agenda and/or any other topic within the scope of the responsibility of the Commission. If the issue or matter is not listed on today's agenda, Commissioners will not take actions or respond immediately to any public comment, but may follow up later, either individually or at a subsequent meeting.
- IV. ANNOUNCEMENTS (Including items via email on file)
- V. INFORMATION ITEMS:
 - Juvenile Hall Inspection
 - Circle with Probation/Community/JJDPC
 - Proposal for a Quarterly Newsletter from Commission to Board of Supervisors
- VI. ACTION ITEMS:
 - Approval of By-Laws
 - Approval of a Co-Sponsorship of Asset Builders Coalition
 - Disband SB823 Sub-Committee
 - Create Policy and Legislative Ad Hoc

The County of Santa Cruz does not discriminate on the basis of disability, as no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. If you are a person with a disability, including a communication disability, and require special assistance in order to participate in the meeting or need language service assistance, please contact the Santa Cruz County Probation Department at (831) 454-3853 (TDD: call 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternate format.

Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3800.

Juvenile Justice Delinquency Prevention Commission Agenda

June 12, 2025

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- VII. SUB-COMMITTEES:
 - 1. Facility Inspections
 - 2. SB823
 - 3. By-Laws
 - 4. Data

VIII. ADJOURNMENT

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County of Santa Cruz



JUVENILE JUSTICE AND DELINQUENCY PREVENTION COMMISSION MINUTES

Thursday, April 10, 2025
6:00 p.m. – 7:30 p.m.
Regular Meeting

Aptos Public Safety Center
171 Aptos Village Way
Aptos, CA

The purpose of the Juvenile Justice and Delinquency Prevention Commission is to advocate for and protect the safety and well-being of dependency and juvenile justice-involved youth and to prevent youth from becoming involved in the juvenile justice system. As a Commission, we will educate and inform our community and system leaders on the importance of positive youth development and advocate for coordinated and well-resourced systems that promote family and youth success and prevent system involvement.

In furtherance of that purpose the Commission has adopted three goal areas to guide its work over the next 2 years (2024 – 2026):

1) Juvenile Hall Inspection; 2) Positive Youth Development through the 41 Developmental Assets; and 3) Convening Stakeholders.

I. CALL TO ORDER/ROLL CALL: Meeting called to order at 6:07 p.m.

Present: Bernard Gomez, Beverly Brook, Cynthia Druley, David Brody, Elias Gonzales, Julia Feldman, Reyna Ruiz

Excused: Deutron Kebebew, Maria Rodriguez-Castillo, Sierra Thompson

Ex Officio: Jennifer Martinez **Staff:** Christine Bennett, Alondra Haro-Reynoso

II. CONSENT AGENDA: Commissioner Ruiz moved to approve the Consent Agenda and Commissioner Druley seconded.

Motion Passed

Yes: Brook, Gomez, Druley, Brody, Gonzales, Feldman, Ruiz

No: None

Abstain: Brook (abstained for Minutes portion)

III. PUBLIC COMMUNICATIONS: None.

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Juvenile Justice Delinquency Prevention Commission Minutes

April 10, 2025

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- IV. ANNOUNCEMENTS: Commissioner Druley shared regarding inspection tools and inquiring regarding what other agencies are using for inspections and programs. Commissioner Brook shared that the Juvenile Justice Coordinating Council will be meeting on April 14, 2025 at 11:30AM and the SB823 Subcommittee will be meeting on April 21, 2025 at 11:30AM (all information on Probation website). Commissioner Ruiz shared that CASA will be holding a family-friendly event to support the youth they serve at Elkhorn Slough on May 3, 2025 beginning at 10:00AM.

V. ACTION ITEMS:

1. Election of officers: Commissioner Druley made a motion and Commissioner Gomez seconded for the new Officers to be as follows:
 - a. Chair- Elias Gonzales
 - b. Vice Chair- Julia Feldman
 - c. Secretary- Reyna Ruiz

Motion Passed

Yes: Brody, Brook, Druley, Feldman, Gomez, Gonzales, Ruiz

No: None

Abstain: None

2. Establish Inspection Subcommittee: Commissioner Druley made a motion to select new subcommittee for inspections. Commissioners remain undecided on whether or not they will continue using the Annie E Casey Foundation tool. Create a subcommittee of five members which Druley will be Chair. Motion was seconded by Commissioner Ruiz.

Motion Passed

Yes: Brody, Brook, Druley, Feldman, Gomez, Gonzales, Ruiz

No: None

Abstain: None

VI. INFORMATION ITEMS:

1. By-Laws: Still under review with County Counsel.
2. Data Feedback from Commissioners: It was decided to revisit this topic at a future meeting.
3. Delinquency Programs: Juvenile Probation Division Director, Jose Flores, has been invited to present at the May 8, 2025 meeting regarding programs in place and data available.

VII. SUB-COMMITTEES:

1. SB823: Staying up to date on what's going on paying attention to Legislature. Our County had the first Transfer Hearing in a long time recently. Encouraged the members to advocate and possibly consider writing a formal letter for their position.
2. Data: No update at this time.

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Juvenile Justice Delinquency Prevention Commission Minutes
April 10, 2025
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VIII. ADJOURNMENT: Meeting adjourned at 7:31 p.m.

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UNITED WAY SANTA CRUZ COUNTY

YOUTH
&
ADULT



PARTNERSHIPS

2025 SUMMIT

Connect with **youth and adult leaders** from partner organizations, **share best practices**, and **celebrate youth voice and leadership**.



REGISTER NOW



June 18th, 2025 1-5 PM
Cabrillo Horticulture Center

UC SANTA CRUZ

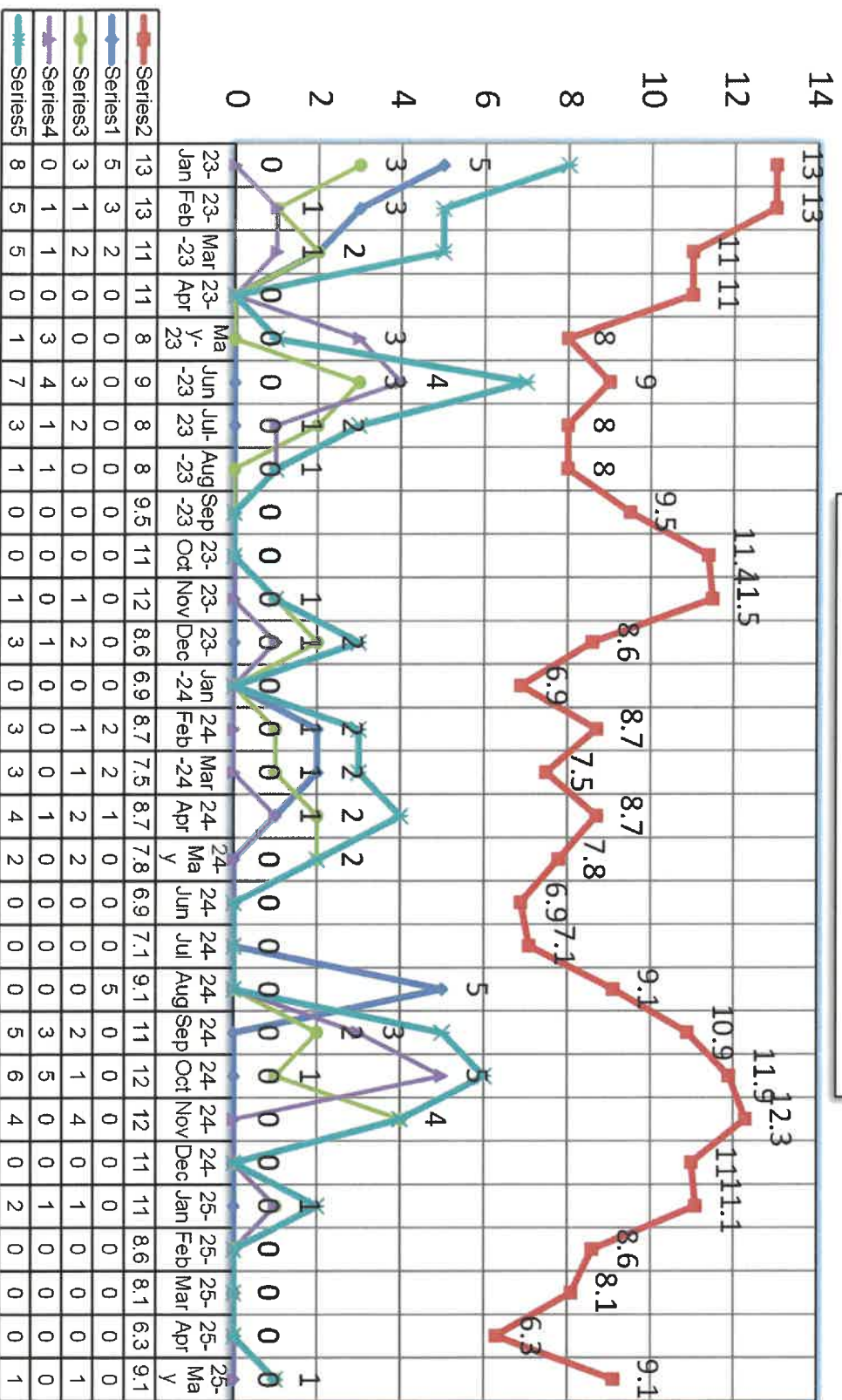
Campus +
Community

YOUTH ACTION
NETWORK



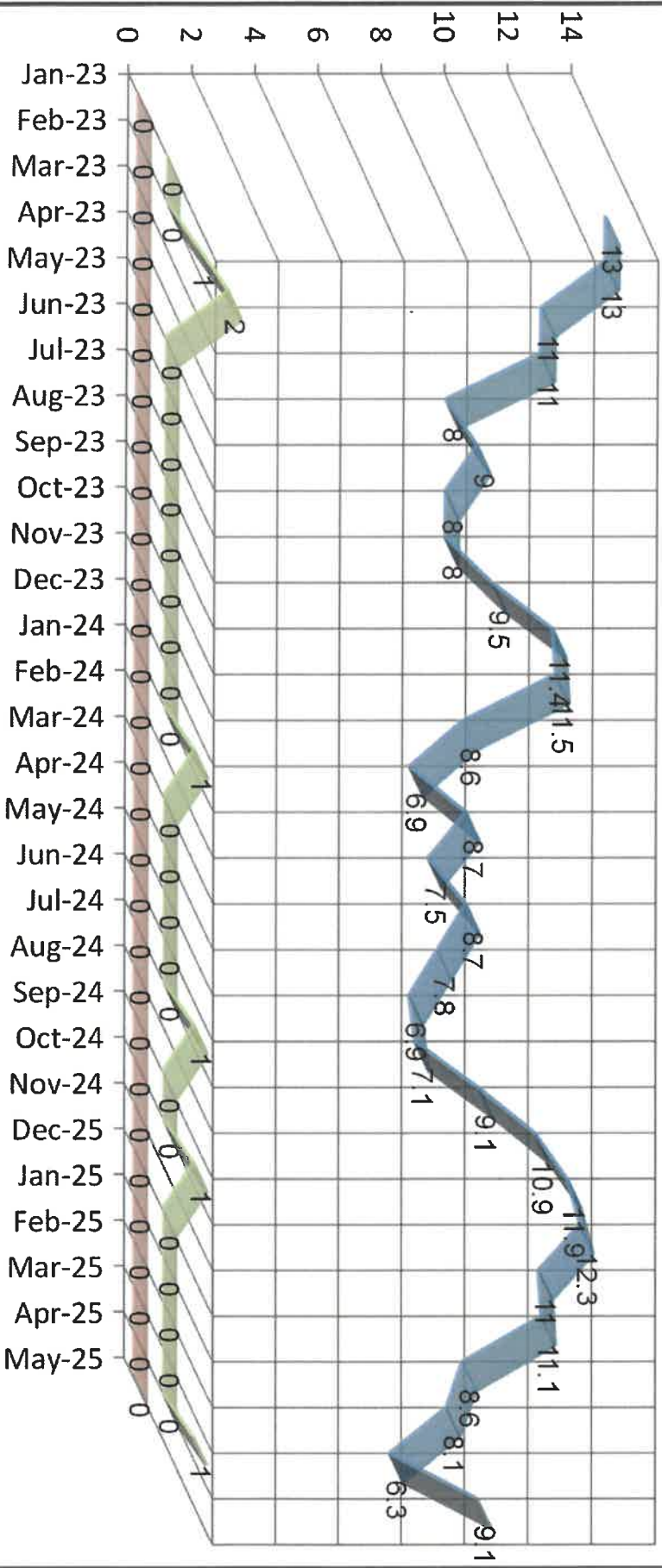
UNITED WAY
Santa Cruz County

Santa Cruz County Juvenile Hall Grievances: Overview



January 2023 - May 2025

Santa Cruz County Juvenile Hall Physical Altercations: Overview

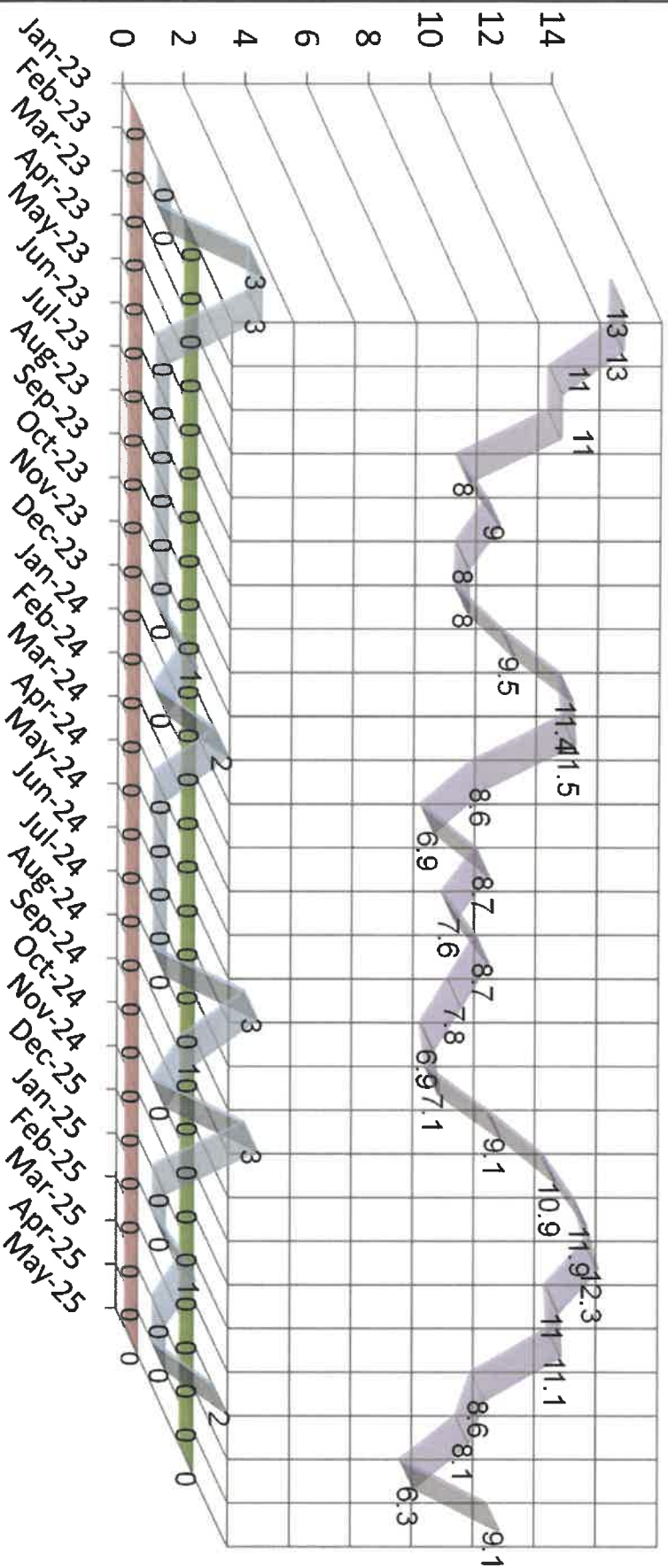


January 2023 - May 2025

■ Serious Injury
■ # Altercations
■ ADP

Santa Cruz County Juvenile Hall

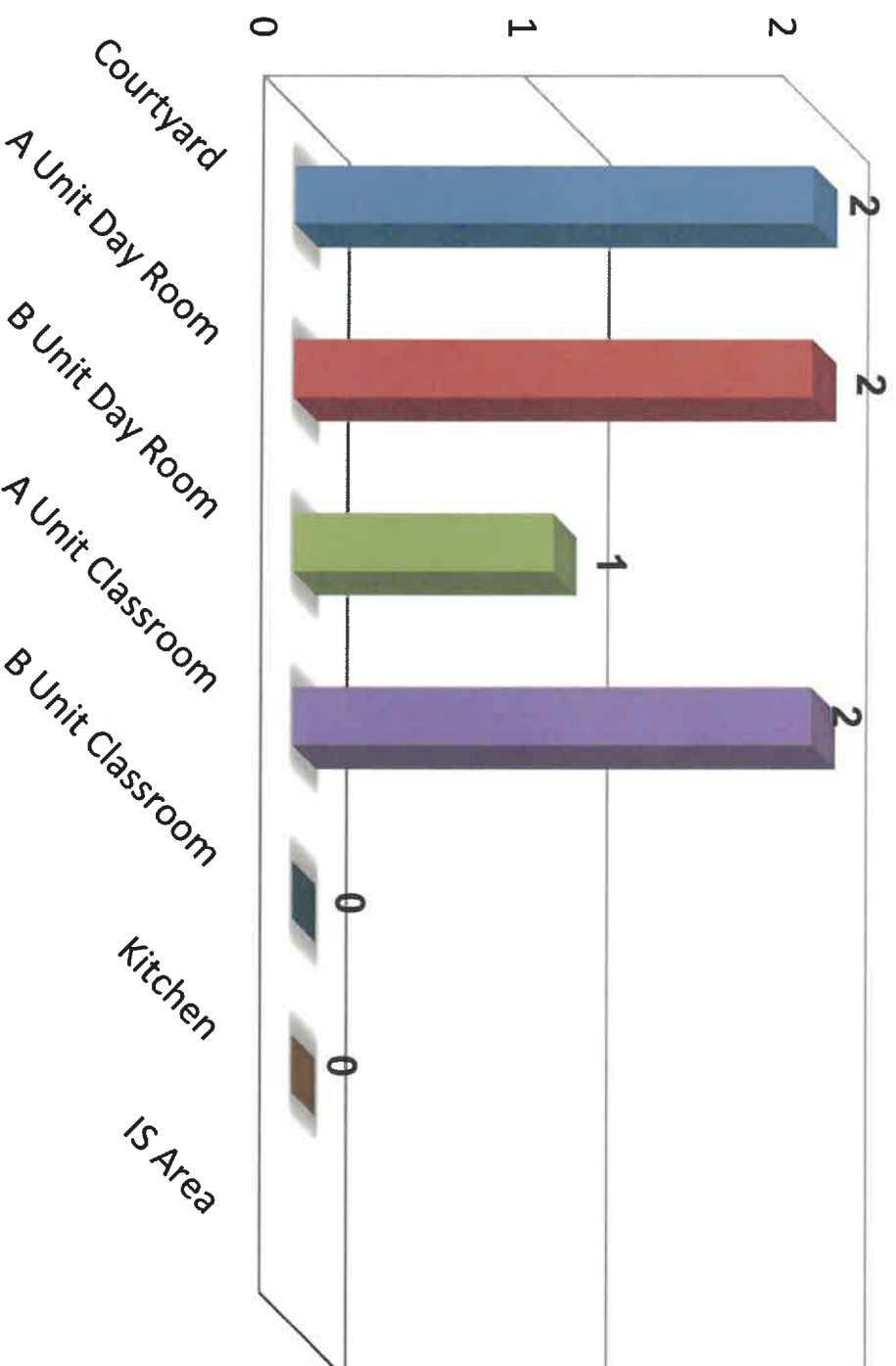
Use of Force: Overview



January 2023 - May 2025

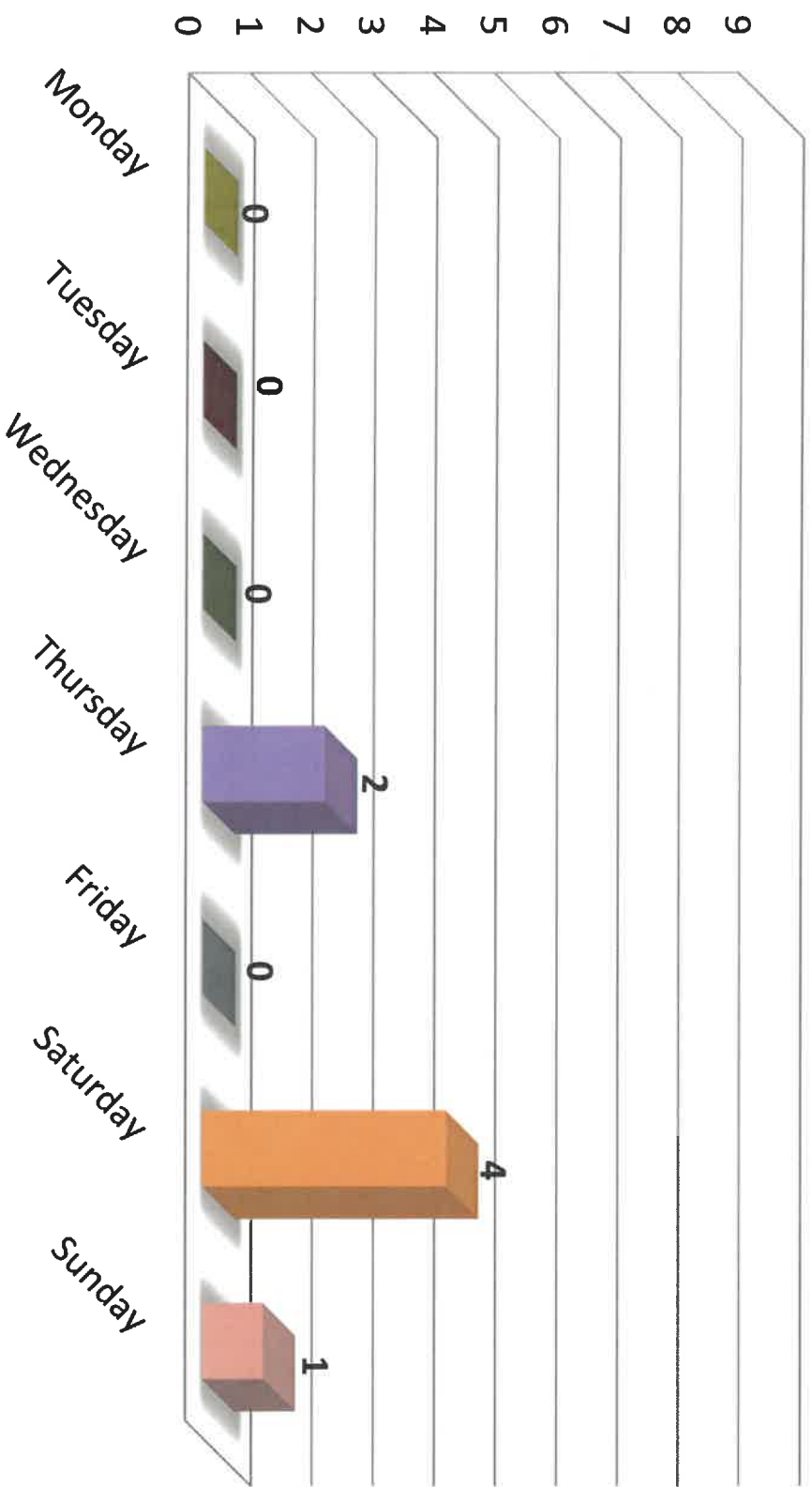
■ Injuries to Minors
■ Injuries to Staff
■ # Control Holds
■ ADP

Santa Cruz County Juvenile Hall Physical Altercations: Location

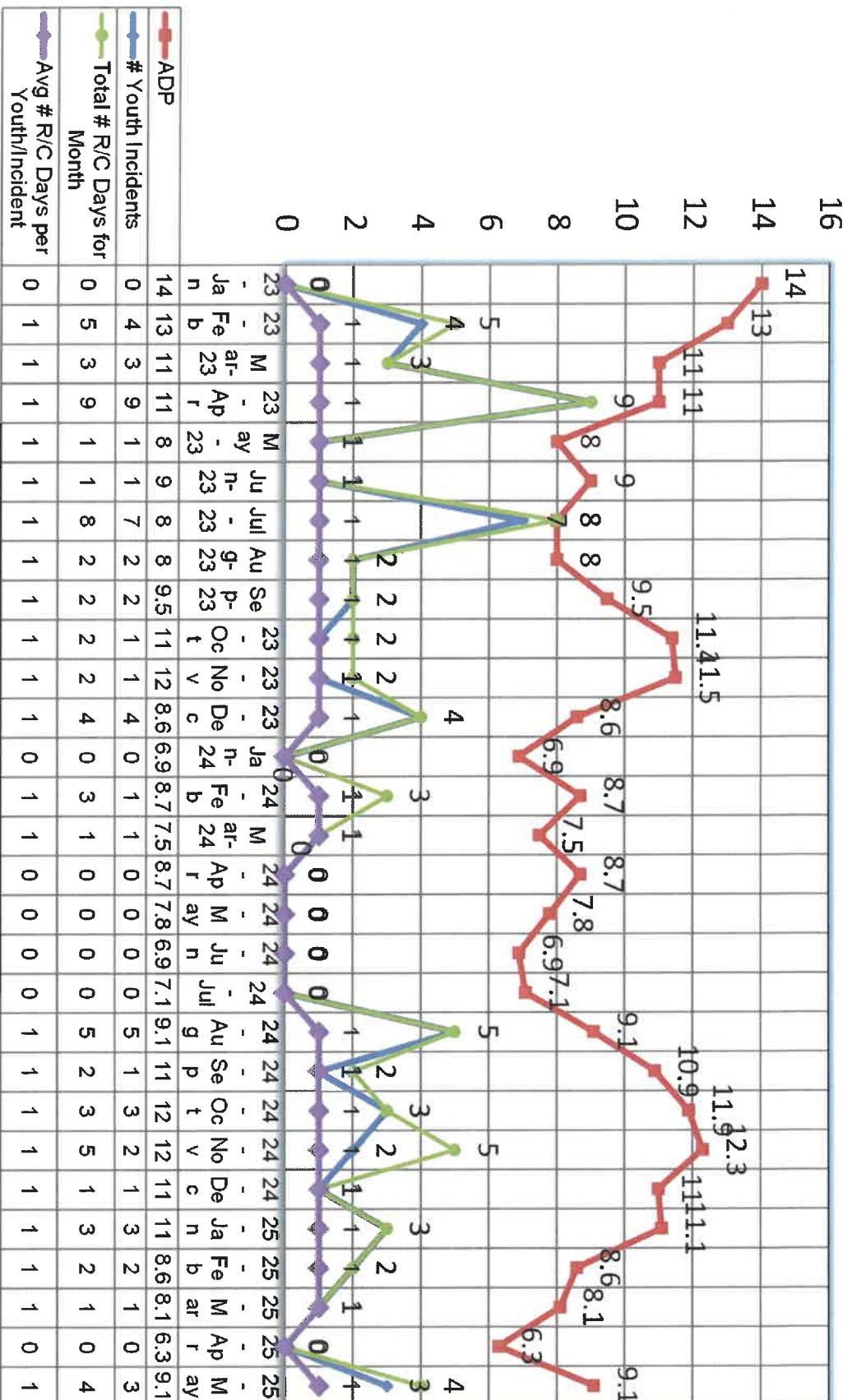


January 2023 - May 2025

Santa Cruz County Juvenile Hall
Physical Altercations: Day of the Week

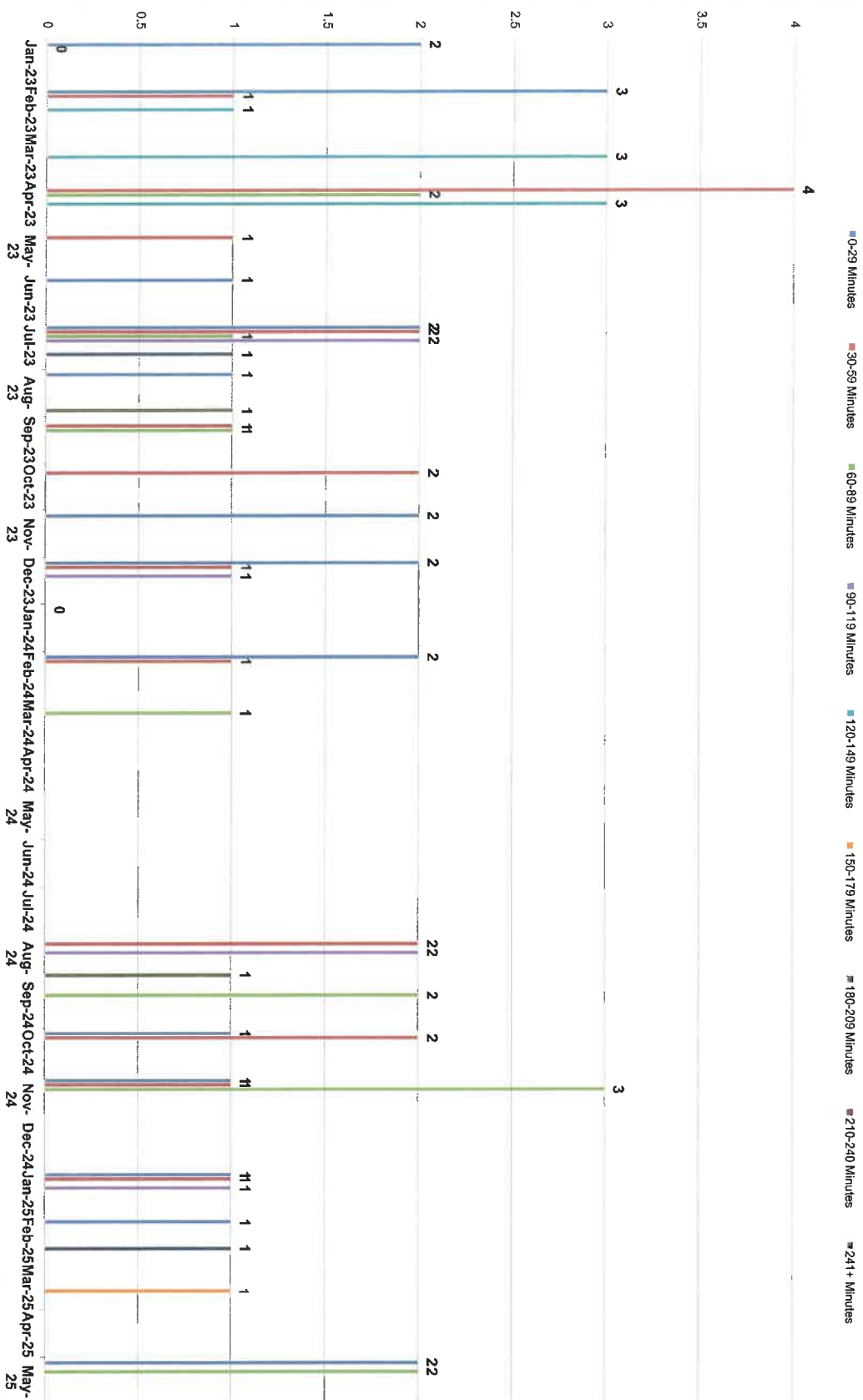


January 2023 - May 2025

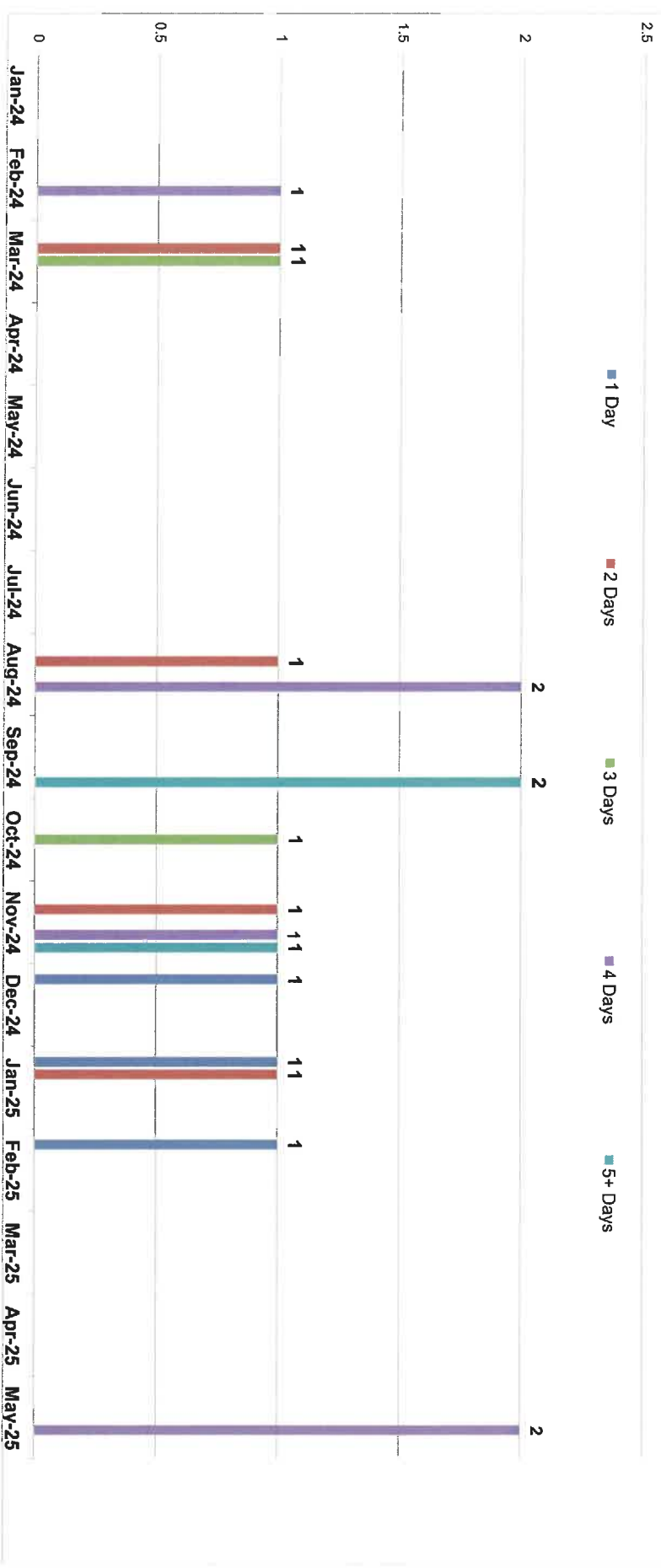


Santa Cruz County Juvenile Hall
Room Confinement: Overview
January 2023 - May 2025

4.5



Santa Cruz County Juvenile Hall Separate Program by Days January 2024 - May 2025



Santa Cruz County Juvenile Hall Room Confinement Over 4 Hours January 2023 - May 2025

■ 4 - 5 Hours ■ 6 - 7 Hours ■ 8 - 9 Hours ■ 10 - 11 Hours

1.2

1

1

0.8

0.6

0.4

0.2

0

Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23 Jan-24 Feb-24 Mar-24 Apr-24 May-24 Jun-24 Jul-24 Aug-24 Sep-24 Oct-24 Nov-24 Dec-24 Jan-25 Feb-25 Mar-25 Apr-25 May-25

Juvenile Division Monthly Data Blast

**April
2025**

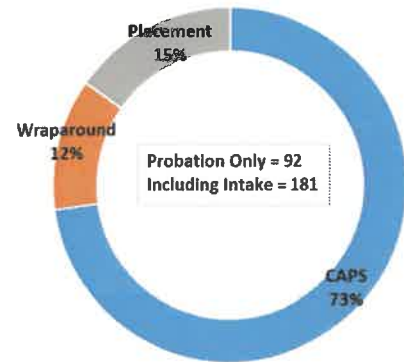
Intake

- 21 Intake RAIs administered: 1 override
- Held by Probation/Released by the Judge @ Detention Hearing: 0
- ATD admissions: 19
- EC Referrals: 6
- Recidivism Rate: 0%
- EPIC Sessions: 24
- Field Contacts: 53 (35 home, 9 placement, 9 school)
- Video Contacts: 2
- Secure Youth Treatment Facility: 5

Investigations

- Court reports: 1
- Transfer reports ordered: 0
- Supervisor Rpt. Approvals: 64

April Caseload Supervision Totals



- # New Supervision Cases w/Low Initial Risk Level: 0

Title IV-E (Does not include Placement IV-E)

Last Month

- Reasonable Candidates: 7
- New: 0
- Reassessments: 2
- Overdue reassessments: 1
- Reassessments due last month: 0

This Month

- Reasonable Candidates: 8
- New: 1
- Reassessments: 0
- Overdue reassessments: 0
- Reassessments due this month: 0

JAIS

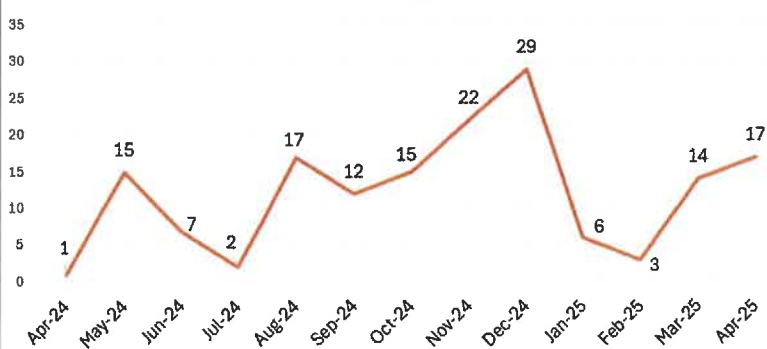
Last Month

- 87% of youth eligible received a full assessment, 16 youth still needed one.
- Overdue reassessments: 18
- Reassessments due last month: 3

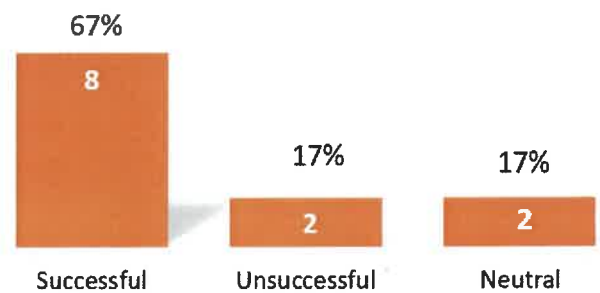
This Month

- 84% of youth eligible received a full assessment, 19 youth still need one.
- Overdue reassessments: 14
- Reassessments due this month: 2

Diversions



Case Closures by Type



Demographics

Probation Caseload

- African American: 4% (4)
- Latinx: 65% (60)
- White: 21% (19)
- Other/Unknown: 10% (9)

Probation Violations

Zero

Warrants

Zero

Juvenile Hall Monthly Data Blast

**April
2025**

Population Info

- IEP's: 5
- 504's: 2
- Graduations: 0
- Enrolled in college class or college studies: 4
- Youth on Psychotropic Meds: 6
- Youth with drug/alcohol issues: 11
- Youth open to MH services: 21
- Medical Referrals: 4
- MAT:
- Physical Altercations: 0
- Restraints used: 0
- Room confinements: 0
- Pending transfer hearing: 1

Booking Charges (most serious offense)

- Drugs/Alcohol: 5% (1)
- Property: 24% (5)
- Violent/Weapons: 62% (13)
- Remand: 9% (2)

Booking Demographics (area of residence)

- North County: 48% (10)
- South County: 38% (8)
- Out-of-County: 14% (3)

<u>JUVENILE HALL POPULATION INFORMATION</u>	<u>BOYS</u>	<u>GIRLS</u>	<u>TOTAL</u>
6 am count (average) ¹	6.1	0.2	6.3
Population in-custody at start of time period	7	0	7
Admitted during time period	15	6	21
Released during time period	17	4	21
Population in-custody at end of time period ¹	5	2	7
Average daily attendance	5.9	0.2	6.1
Average length of stay	92.4	2.3	75.2
Average length of stay without STYF youth	92.4	2.3	75.2
Length of Stay MODE	1.0	1.0	1.0
Range of stay	1 - 1436	1 - 5	1 - 1436
Range of age	13 - 20	12 - 18	12 - 20
Number of "in-county" residents received	12	6	18
Number of "out-of-county" residents received	3	0	3
Percentage from out-of-county	20.0%	0.0%	14.3%
Total child care days	193	11	204
Total court commitments admitted	1	0	1
Total court commitments released	0	0	0
Total child care days for released court commit	0	0	0
Total intake to date (current year): April 2025	52	17	69
Total intake to date (prior year): April 2024	46	17	63

Overall Population Demographics

- African American: 2 (7%)
- Latinx: 17 (61%)
- White: 7 (25%)
- Other: 2 (7%)

- Boys: 22 (79%)
- Girls: 6 (21%)

ALOS

- African American: 4 days
- Latinx: 4 days
- White: 218 days
- Other: 1 day

% Youth on
Probation:
39%

April 2025 Snapshot

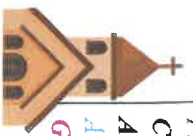
There were no firearm related bookings in April.

Youth on Probation by area of residence:

Count	Area
5	Aptos Total
4	Ben Lomond Total
1	Boulder Creek Total
2	Capitola Total
1	Castroville Total
1	England Total
1	Freedom Total
2	Fresno Total
1	Loomis Total
1	Marina Total
21	Santa Cruz Total
5	Scotts Valley Total
1	Soquel Total
1	Spanawau, W Total
1	Stockton Total
38	Watsonville Total
86	Grand Total



MAY 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<div> </div>						
4 Staff led programs <i>A-unit Visiting</i> P.M.A Program	5 School Staff led programs Art (Roger) A Unit Chess Program B Unit Future Visions	6 School <i>B Unit Visiting</i> B Unit Chess Program A unit Future Visions	7 Half day School <i>A Unit Visiting</i> Rising Scholars Barrios Unidos / Yoga Mother's Day Cards (SR Arce)	1 School Murals with Elijah Staff led programs AA Meeting	2 School Art (Nessa) Beat Within 6:00—7:00	3 Staff led programs <i>B-unit Visiting</i> Movie Night <div> </div>
11 Mother's Day Staff led programs College Tutoring (SR Arce) <i>A-unit Visiting</i> Peace United Church	12 School Music in May <div> </div> Art (Roger) A Unit Chess Program B-Unit Stirring Up Success (SR Arce)	13 School Library Class <i>B Unit Visiting</i> Staff led program B Unit Chess Program	14 Half day School <i>A Unit Visiting</i> Rising Scholars Harm Reduction/ Yoga	15 School Staff led programs AA Meeting Nurse Program (Jen)	16 School Art (Nessa) Beat Within 6:00—7:00 <div> </div>	17 Staff led programs <i>B-unit Visiting</i> Movie Night
18 <div> </div> Staff led programs College Tutoring (SR Arce) <i>A-unit Visiting</i> FLOW Church Nurse Program (Dave)	19 School Staff led programs Art (Roger) A Unit Chess Program <div> </div>	20 School <i>B Unit Visiting</i> Staff led program B Unit Chess Program	21 Half day School <i>A Unit Visiting</i> Rising Scholars FLOW Skate Program /Yoga <div> </div>	22 School Music in May Staff led programs AA Meeting <div> </div>	23 School Music in May Art (Nessa) Beat Within 6:00—7:00 <div> </div>	24 Staff led programs <i>B-unit Visiting</i> Movie Night <div> </div>
25 Finals Week College Tutoring (SR Arce) <i>A-unit Visiting</i> Gateway Church	26 Memorial Day <div> </div> No School Staff led programs A Unit Chess Program B Unit College Tutoring (SR Arce) 6-7pm	27 School Library Class <i>B Unit Visiting</i> Staff led program B Unit Chess Program	28 Half day School <i>A Unit Visiting</i> Rising Scholars Harm Reduction / Yoga <div> </div>	29 School Staff led programs AA Meeting	30 School Art (Nessa) Beat Within 6:00—7:00	31 Staff led programs <i>B-unit Visiting</i> Movie Night <div> </div>



May 2025 Snapshot

There were six firearm related bookings in May:

- All Latinx boys
- Four 16-year-olds / two 17-year-olds
- Five from Watsonville, one from Santa Cruz

Youth on Probation by area of residence:

count	Area
3	Aptos Total
4	Ben Lomond Total
1	Boulder Creek Total
3	Capitola Total
1	Castroville Total
1	England Total
1	Felton Total
1	Freedom Total
2	Fresno Total
1	Marina Total
1	San Jose Total
20	Santa Cruz Total
3	Scotts Valley Total
1	Soquel Total
1	Spanawau, WA Total
1	Stockton Total
41	Watsonville Total
86	Grand Total

Juvenile Hall Monthly Data Blast

May
2025

Population Info

- IEP's: 8
- 504's: 0
- Graduations: 0
- Enrolled in college class or college studies: 3
- Youth on Psychotropic Meds: 7
- Youth with drug/alcohol issues: 12
- Youth open to MH services: 22
- Medical Referrals: 7
- MAT: 2
- Physical Altercations: 1
- Restraints used: 0
- Room confinements: 4
- Pending transfer hearing: 2

Booking Charges (most serious offense)

- Bench Warrant: 4% (1)
- Drugs/Alcohol: 8% (2)
- EM/Home Sup Violation: 11% (3)
- Placement Failure: 4% (1)
- Probation Violation: 8% (2)
- Property: 4% (1)
- Sex Offense: 4% (1)
- Violent/Weapons: 58% (15)

Booking Demographics (area of residence)

- North County: 19% (5)
- South County: 69% (18)
- Out-of-County: 12% (3)

JUVENILE HALL POPULATION INFORMATION	BOYS	GIRLS	TOTAL
6 am count (average) ¹	8.3	0.8	9.1
Population in custody at start of time period	6	2	8
Admitted during time period	19	7	26
Released during time period	14	7	21
Population in custody at end of time period ¹	10	1	11
Average daily attendance	8.2	0.8	9.0
Average length of stay	3.5	4.4	3.8
Average length of stay without STYF youth	3.5	4.4	3.8
Length of Stay MODE	3.0	1.0	3.0
Range of stay	1 - 777	1 - 16	1 - 777
Range of age	12 - 19	14 - 18	12 - 19
Number of "in-county" residents received	18	5	23
Number of "out-of-county" residents received	1	2	3
Percentage from out-of-county	5.3%	28.6%	11.5%
Total child care days	273	31	304
Total court commitments admitted	0	0	0
Total court commitments released	0	0	0
Total child care days for released court commit	0	0	0
Total intake to date (current year): May 2025	71	24	95
Total intake to date (prior year): May 2024	61	28	89

Overall Population Demographics

- African American: 1 (3%)
- Latinx: 25 (78%)
- White: 6 (19%)

- Boys: 24 (75%)
- Girls: 8 (25%)

ALOS

- African American: 3 days
- Latinx: 4 days
- White: 3 days

% Youth on
Probation:
34%

Juvenile Division Monthly Data Blast

May
2025

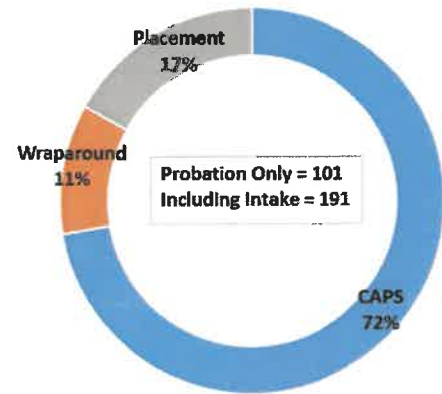
Intake

- 26 Intake RAIs administered: 2 overrides
- Held by Probation/Released by the Judge @ Detention Hearing: 1
- ATD admissions: 14
- EC Referrals: 3
- Recidivism Rate: 1% (1 youth)
- EPIC Sessions: 40
- Field Contacts: 87 (50 home, 9 placement, 25 school, 1 treatment facility, 2 work)
- Video Contacts: 0
- Secure Youth Treatment Facility: 5

Investigations

- Court reports: 0
- Transfer reports ordered: 0
- Supervisor Rpt. Approvals: 72

May Caseload Supervision Totals



- # New Supervision Cases w/Low Initial Risk Level: 0

Title IV-E (Does not include Placement IV-E)

Last Month

- Reasonable Candidates: 7
- New: 0
- Reassessments: 2
- Overdue reassessments: 1
- Reassessments due last month: 0

This Month

- Reasonable Candidates: 6
- New: 0
- Reassessments: 1
- Overdue reassessments: 1
- Reassessments due this month: 1

J AIS

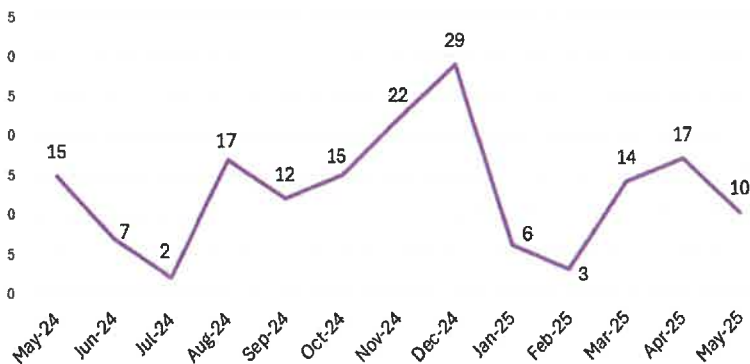
Last Month

- 84% of youth eligible received a full assessment, 19 youth still needed one.
- Overdue reassessments: 14
- Reassessments due last month: 2

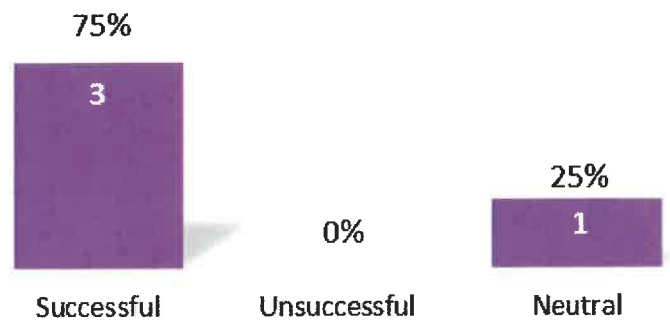
This Month

- 88% of youth eligible received full assessment 15 youth still need one.
- Overdue reassessments: 13
- Reassessments due this month: 8

Diversions



Case Closures by Type



Demographics

Probation Caseload

- African American: 4% (4)
- Latinx: 66% (67)
- White: 22% (22)
- Other/Unknown: 8% (8)

Probation Violations

- Latinx: 83% (5)
- White: 17% (1)


















Warrants

- Latinx: 100% (1)



JUNE 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Staff led AM programs <i>A-unit Visiting</i> P.M.A Program	2 School <i>Guitar Class (Derian)</i> A Unit Chess Program B Unit Future Visions 	3 School <i>Art Class (Nessa)</i> <i>B Unit Visiting</i> B Unit Chess Program A Unit Future Visions	4 Half day School <i>A Unit Visiting</i> Barrios Unidos / Yoga 	5 School <i>Art Class (Elijah)</i> Staff led programs AA Meeting	6 School <i>Art Class (Nessa)</i> Financial Literacy <i>(Laura)</i> Beat Within 6:00—7:00 	7 Staff led AM Programs <i>B-unit Visiting</i> Movie Night 
8 Staff led AM programs <i>A-unit Visiting</i> Peace United Church	9 School <i>Guitar Class (Derian)</i> A Unit Chess Program  <i>B-Unit Nurse Program (Libby)</i>	10 School <i>Art Class (Nessa)</i> Library <i>B Unit Visiting</i> B Unit Chess Program A-Unit Nurse Program	11 Half day School <i>(Audrey out)</i> <i>A Unit Visiting</i> Rising Scholars Making a Transformation Group (MAT)/Yoga	12 School <i>(Audrey out)</i> <i>Art Class (Elijah)</i> Staff led programs AA Meeting	13 School <i>(Audrey out)</i> <i>Art Class (Nessa)</i> Financial Literacy <i>(Laura)</i> Beat Within 6:00—7:00	14 Staff led AM Programs Grand Opening: Level-Up Shop <i>B-unit Visiting</i> Movie Night 
15 Staff led AM programs <i>A-unit Visiting</i> FLOW Church Nurse Program (Dave) 	16 School <i>Guitar Class (Derian)</i> A Unit Chess Program B Unit Future Visions	17 School <i>Art Class (Nessa)</i> <i>B Unit Visiting</i> B Unit Chess Program A Unit Future Visions	18 Half day School <i>A Unit Visiting</i> Rising Scholars FLOW Skate Program /Yoga 	19 NO SCHOOL 	20 School <i>Art Class (Nessa)</i> Financial Literacy <i>(Laura)</i> Beat Within 6:00—7:00	21 Staff led AM Programs <i>B-unit Visiting</i> Movie Night 
22 Staff led AM programs <i>A-unit Visiting</i> Gateway Church 	23 School <i>Guitar Class (Derian)</i> A Unit Chess Program 	24 School <i>Art Class (Nessa)</i> Library <i>A Unit Visiting</i> Staff led program B Unit Chess Program	25 Half day School <i>A Unit Visiting</i> Rising Scholars Making a Transformation Group (MAT)/Yoga 	26 School <i>Art Class (Elijah)</i> Staff led programs AA Meeting	27 School <i>Art Class (Nessa)</i> Financial Literacy <i>(Laura)</i> Beat Within 6:00—7:00 	28 Staff led AM Programs <i>B-unit Visiting</i> Movie Night 
29 Staff led AM programs <i>A-unit Visiting</i> P.M.A Program	30 School <i>Guitar Class (Derian)</i> A Unit Chess Program 					



BYLAWS OF THE SANTA CRUZ COUNTY JUVENILE JUSTICE & DELINQUENCY PREVENTION COMMISSION

ARTICLE I Statutory Authority

The Juvenile Justice and Delinquency Prevention Commission is a joint commission of the Santa Cruz County Superior Court and the County of Santa Cruz. The authority and duties of the Juvenile Justice Commission are established through the California Welfare and Institutions Code ("WIC") Sections 225 through 231. The authority and duties of the Delinquency Prevention Commission are established in WIC section 233.

The Santa Cruz County Board of Supervisors has designated the Juvenile Justice Commission to serve as the Delinquency Prevention Commission pursuant to Santa Cruz County Code ("SCCC") section 2.48 and this Commission operates in accordance with Santa Cruz County Code section 2.38. These bylaws are authorized by and conform with Santa Cruz County Code section 2.38.140(A).

ARTICLE II Purpose

The purpose of the Santa Cruz County Juvenile Justice and Delinquency Prevention Commission ("Commission") is to inquire into the administration of juvenile court law in the County (WIC Section 229), and to coordinate on a county-wide basis the work of those governmental and non-governmental organizations engaged in activities designed to prevent juvenile delinquency (WIC Section 233). In addition, Santa Cruz County Code section 2.48.020 states that the purpose of the Commission is to assist the Juvenile Court with monitoring the safety and well-being of youth housed in local facilities and to prevent youth from becoming involved in the juvenile justice system. The Commission further delineates that in execution of its purpose, powers, and duties, it will endeavor to educate and inform the community and system leaders on the importance of positive youth development and advocate for coordinated and well-resourced systems that promote family and youth success and prevent system involvement.

Commitment to Equity and Diversity

The Commission is dedicated to promoting effective juvenile justice and dependency systems operated in an environment of credibility, dignity, fairness, and respect for system-involved youth and all residents of the County.

The Commission recognizes that any youth, regardless of income, race/ethnicity, geography, and other factors, may become involved with the juvenile justice system of Santa Cruz County. The Commission is committed to educating itself on the experiences and presenting issues of Santa Cruz County's diverse youth population. This commitment includes addressing the needs and recruiting members of historically marginalized and under-served groups such as youth of color, lesbian-gay-bisexual-transgender youth, indigenous youth, and immigrant youth.

ARTICLE III Business Duties

Section 1. The Commission holds all powers and duties as outlined in SCCC section 2.48.060. Commissioners may utilize the Annie E. Casey Juvenile Detention Alternatives Initiative (JDAI)

Facility Standards as guidance in conducting the annual Juvenile Hall inspection.

Section 2. The Commission shall investigate complaints brought to the Commission's attention on behalf of youth held in a Santa Cruz County facility by their parents, guardians, or legal counsel. It may seek subpoenas from the Juvenile Court Judge to secure necessary materials from any individual, agency, or entity.

Section 3. The Commission may publicize its findings and recommendations as approved by a vote of the Commission and as directed by the Chair.

ARTICLE IV Membership

Section 1. The composition of the Commission's membership, nomination, and appointment procedures and terms of office are specified in SCCC sections 2.48.030 and 2.48.040, respectively.

Section 2. Any member desiring to resign from the Commission shall submit their resignation in writing to the Juvenile Court Judge with copies to the Chairperson of the Commission.

Section 3. Any Commissioner who accumulates three (3) absences or more from any duly-noticed Commission meeting during the calendar year shall be referred to the Commission Chair and Juvenile Court Judge for possible termination unless it is determined there was "good cause" for the absences.

ARTICLE V Officers

Section 1. Officers of the Commission shall serve a one (1) year term and shall be elected by a majority vote of the Commissioners at the Annual Meeting in April or at the soonest meeting thereafter as otherwise designated by a Commission vote. The Commission officers shall be the Chair, the Vice-Chair, and the Secretary.

Section 2. The Immediate Past Chair, if willing and available, may provide mentorship and support to the Chair and serve as a source of institutional knowledge to the Commission.

Section 3. Each Commissioner shall hold only one office at a time. Pursuant to SCCC section 2.38.120, officers may serve up to two (2) full consecutive years as an officer and shall be eligible to serve again after a one-year "sit-out" period.

Section 4. In the event of a vacancy in the office of Chair, Vice-Chair, or Secretary by death, resignation, or otherwise; the Commission shall immediately select a successor to the vacant office to fill the vacancy for the remaining term of office at the soonest meeting thereafter as designated by the Commission.

ARTICLE VI Meetings

Section 1. The Commission's Regular Meetings shall be noticed and held at least every other month unless otherwise ordered by the Chairperson. These regular meetings are open to the public and comply with the Brown Act.

Section 2. Pursuant to SCCC Section 2.38.130(A)(1), a calendar designating the time and place of such regular meetings shall be determined by a majority of the members at the first meeting in April, or if the commission does not meet in April, at the next subsequent meeting.

Section 3. The Chair may call Special Meetings which shall be open to the public, held within the County of Santa Cruz, and comply with the Brown Act.

Section 4. The rules contained in the most current edition of Rosenberg's Rules of Order shall guide the Commission in all parliamentary and procedural matters not otherwise specified within or inconsistent with these Bylaws.

Section 5. Pursuant to SCCC Section 2.38.160, meeting agenda preparation is the responsibility of the designated Staff Liaison who will consult with and seek input from the Chair and Vice-Chair, or their designee. Any Commissioner may submit proposed meeting agenda items to the Chair for review and consideration for publication with the public Agenda packet in a timely fashion.

ARTICLE VII Administration

Section 1. A quorum and a majority vote are required to decide the business of the Commission. A quorum consists of one more than half of the members of the Commission. The ayes and noes shall be taken and recorded in the minutes. Abstentions shall be recorded as such.

Section 2. The Chair shall preside at all meetings of the Commission at which they are present. The Chair shall perform such duties and exercise such power as usually pertains to the Chair's office. The Chair or their designee shall be the official spokesperson for the Commission. Additional duties or powers may be granted by the Board of Supervisors or the Superior Court.

Section 3. The Vice-Chair shall preside at all meetings of the Commission in the absence of the Chair and shall perform such other duties as may be enjoined upon them by the Commission. In the absence or vacancy in the office of the Chair, all powers and duties of that office shall devolve upon the Vice-Chair, who shall continue to exercise such powers and duties until the Chair returns or the vacancy is filled.

Section 4. In case of the absence, disability, or refusal to fulfill the responsibilities of the office of the Chair and the Vice-Chair at any meeting of the Commission, the members present may elect a Chair Pro Tem for that meeting, by a majority vote of the members voting present. The Secretary shall determine whether a quorum is present by conducting a roll call vote.

Section 5. The Chair shall receive requests by non-Commissioners to discuss a matter before the next Commission's meeting a minimum of ten days before the meeting date. The Chair may override this rule if they determine it is appropriate and within the time frame of the Brown Act.

Section 6. The Commission shall preserve the confidentiality of any personal information relating to individual juveniles. Written requests or an oral petition concerning a youth's welfare while housed in a County institution shall be presented at the Meeting of the Commission with redactions or abbreviated names, as necessary. The Supervising Judge of the Juvenile Court shall have the power to issue subpoenas requiring attendance and testimony of witnesses as well as production of documents at a specified hearing.

Section 7. The Commission may establish special or ad hoc sub-committees of its membership to perform task force functions on any matter within the jurisdiction of the Commission. Such sub-committees will then set meeting times(s) and location(s), define its task, and submit any updates and/or findings in writing to the Commission. Any subcommittee that is permanently established or that requires more than six months to perform its defined task(s) shall comply with the Brown Act.

Section 8. The Commission's Staff Liaison shall keep a complete record of the Commission's Agendas, Minutes, Monthly "packets," actions, and any exhibits or other materials the Commission deems helpful for its historical record.

Section 9. All public appeals, applications, complaints, and other communications concerning the business of the Commission shall be referred to the Chairperson of the Commission for investigation and report to the full Commission

Section 10. No Commissioner may make a public statement regarding Commission business, findings, or viewpoints without first securing the Chair's authorization and after a vote by the Commission regarding the subject matter. Individual Commissioners cannot commit the Commission to any policy determination or course of action. Nothing in these Bylaws shall be construed to prevent Commissioners from expressing themselves as individuals. However, such action shall include a disclaimer that such expression is made in their individual capacity and not as a representative of the Commission's conclusions.

ARTICLE VIII

Amendment of Bylaws

These Bylaws can be amended at any regular meeting of the Commission by a two-thirds (2/3rds) vote of a quorum, providing that the amendment has been submitted in writing at the previous regular meeting of the Commission and is named on the agenda as a subject for discussion. If passed, the amended bylaws shall be submitted to County Counsel, the Presiding Judge, and the Board of Supervisors for final approval.

Ratified by the JJCPC and submitted to the Board of Supervisors on _____(date).