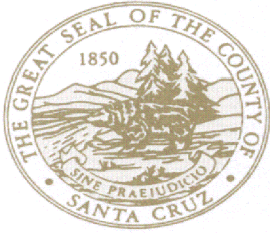


County of Santa Cruz



JUVENILE JUSTICE AND DELINQUENCY PREVENTION COMMISSION AGENDA

Thursday, December 12, 2024
6:00 p.m. – 7:30 p.m.
Regular Meeting

Probation Offices
303 Water St, 2nd Floor
Santa Cruz, CA 95060

The purpose of the Juvenile Justice and Delinquency Prevention Commission is to advocate for and protect the safety and well-being of dependency and juvenile justice-involved youth and to prevent youth from becoming involved in the juvenile justice system. As a Commission, we will educate and inform our community and system leaders on the importance of positive youth development and advocate for coordinated and well-resourced systems that promote family and youth success and prevent system involvement.

In furtherance of that purpose the Commission has adopted three goal areas to guide its work over the next 2 years (2024 – 2026):

1) Juvenile Hall Inspection; 2) Positive Youth Development through the 41 Developmental Assets; and 3) Convening Stakeholders.

For questions regarding the meeting process, please contact Gerardo Leon, staff for the JJDP, at 831-454-3105 or PRB1150@santacruzcounty.us

- I. CALL TO ORDER/ROLL CALL:
- II. PUBLIC COMMUNICATIONS: Any member of the public will be allowed a maximum of 3 minutes each to address the Commission on any item listed on today's Agenda and/or any other topic within the scope of the responsibility of the Commission. If the issue or matter is not listed on today's agenda, Commissioners will not take actions or respond immediately to any public comment, but may follow up later, either individually or at a subsequent meeting.
- III. CONSENT AGENDA:
Approval of Agenda
Approval of Minutes from October 10, 2024
Approval of Monthly Statistical Information from Probation & Juvenile Hall (Attachments Accept & File):
- IV. GUEST SPEAKER: 41 Developmental Assets

The County of Santa Cruz does not discriminate on the basis of disability, as no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. If you are a person with a disability, including a communication disability, and require special assistance in order to participate in the meeting or need language service assistance, please contact the Santa Cruz County Probation Department at (831) 454-3105 (TDD: call 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternate format.

Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3105.

Juvenile Justice Delinquency Prevention Commission Agenda

December 12, 2024

Page 2

V. INFORMATION ITEMS:

1. Information regarding Sub-Committees: Chair Brook and Gerardo Leon
2. Juvenile Hall Inspection Report Submission: Cynthia Druley
3. Information on Final Version of By-Laws: David Brody
4. Data Regarding Special Programming at Juvenile Hall, Outcomes of the 10/31/24 Town Hall, and Status of Ranch/Camp and Secure Youth Treatment Facilities (SYTF)

VI. SUB-COMMITTEES:

1. Steering Committee / Outreach: Brook, Druley, Brody & Najera
2. SB823 (ad hoc: January 2025 – June 2025): Brook, Gonzales, Ruiz
3. By-Laws (ad hoc): Brody, Druley, Johnson
4. Data (ad hoc): Kebebew, Revere, Najera, Gomez

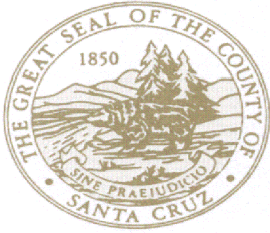
VII. ANNOUNCEMENTS (Including items via email on file)

VIII. ADJOURNMENT:

The County of Santa Cruz does not discriminate on the basis of disability, as no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. If you are a person with a disability, including a communication disability, and require special assistance in order to participate in the meeting or need language service assistance, please contact the Santa Cruz County Probation Department at (831) 454-3105 (TDD: call 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternate format.

Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3105.

County of Santa Cruz



JUVENILE JUSTICE AND DELINQUENCY PREVENTION COMMISSION AGENDA

Thursday, October 10, 2024
6:00 p.m. – 7:30 p.m.
Regular Meeting

PVPSA
411 East Lake Avenue
Watsonville, CA 95076

The purpose of the Juvenile Justice and Delinquency Prevention Commission is to advocate for and protect the safety and well-being of dependency and juvenile justice-involved youth and to prevent youth from becoming involved in the juvenile justice system. As a Commission, we will educate and inform our community and system leaders on the importance of positive youth development and advocate for coordinated and well-resourced systems that promote family and youth success and prevent system involvement.

In furtherance of that purpose the Commission has adopted three goal areas to guide its work over the next 2 years (2024 – 2026):

1) Juvenile Hall Inspection; 2) Positive Youth Development through the 41 Developmental Assets; and 3) Convening Stakeholders.

I. CALL TO ORDER/ROLL CALL: Meeting called to order at 6:01 p.m.

Present: Beverly Brook, Cynthia Druley, Deutron Kebebew, Elias Gonzales, Jasmine Najera (arrived at 6:31 p.m.), Forrest Revere, Sierra Thompson, Bernard Gomez

Excused: David Brody, Elaine Johnson, Reyna Ruiz, Maria Rodriguez

Ex Officio: Judge Jerry Vinluan

Staff: Gerardo Leon Garcia

Probation Staff: Jennifer Martinez

II. PUBLIC COMMUNICATIONS: Beatriz from Rising Scholars announced that they have 19 students in their program and that 5 students, in the system, have applied to Cabrillo College. Beatriz also mentioned that Rising Scholar is hoping to hold more than one Clear Record Program every year.

The County of Santa Cruz does not discriminate on the basis of disability, as no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. If you are a person with a disability, including a communication disability, and require special assistance in order to participate in the meeting or need language service assistance, please contact the Santa Cruz County Probation Department at (831) 454-3105 (TDD: call 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternate format.

Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3105.

Juvenile Justice Delinquency Prevention Commission Minutes

October 10, 2024

Page 2

- III. CONSENT AGENDA: Commissioner Druley moved to approve the Consent Agenda [Approval of Agenda, Approval of Minutes from September 12, 2024, and Approval of Monthly Statistical Information from Probation & Juvenile Hall Attachments (Accept & File)] with one correction* to the September 12, 2024, Minutes; Commissioner Kebebew seconded it.

*Commissioner Gomez noted that the following sentence in Section VI – Information Items, Juvenile Hall Inspection of the September 12, 2024, Minutes, *The Subcommittee briefly discussed how the inspection will be conducted next year with SYTF and Ranch Camp being added to the Juvenile Hall*, should be re-written to, *The Subcommittee briefly discussed how the inspection will be conducted next year if SYTF and Ranch Camp is added to the Juvenile Hall*.

Motion Passed

Yes: Brook, Druley, Kebebew, Gonzales, Revere, Thompson, Gomez

No: None

Abstain: None

*Commissioner Najera not present at time of vote

IV. SUB-COMMITTEES:

1. Steering Committee / Outreach: Commissioner Druley shared that the Subcommittee had their first official meeting in person under Brown Act rules. The Subcommittee discussed the make-up of the Subcommittee and set the agenda for the next JJDPC Regular Meeting. She encouraged other Commissioners to consider joining the Subcommittee or attend some meetings. Commissioner Kebebew expressed interest in joining the Steering Subcommittee.
2. Juvenile Hall Inspection (ad hoc): Please Section V, Action Item 3.
3. SB823 (ad hoc): Chair Brook shared that the Subcommittee met online and had two guest speakers. One was a representative from the Office of Youth and Community Restoration (OYCR) that spoke about their work with Ranch Camps. The other guest speaker was Omar from Barrios Unidos who spoke about working on alternatives to Secure Youth Treatment Facilities (SYTF). At their next meeting, they will have a guest speaker from the Welcoming Network. Chair Brook will send out the meeting link.

The Commissioners discussed the October 9, 2024, Board of Supervisors Meeting where the SYTF was approved by the Board. The Board required Probation to hold a Townhall before moving forward with the Ranch Camp. The Commissioners shared their feedback, concerns, and what they would like to see the Ranch Camp be.

The County of Santa Cruz does not discriminate on the basis of disability, as no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. If you are a person with a disability, including a communication disability, and require special assistance in order to participate in the meeting or need language service assistance, please contact the Santa Cruz County Probation Department at (831) 454-3105 (TDD: call 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternate format.

Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3105.

Juvenile Justice Delinquency Prevention Commission Minutes

October 10, 2024

Page 3

Asst. Division Director Jennifer Martinez gave input/insight into how Probation came to the decision to request approval for Ranch Camp with the approval for SYTF and clarification of how SYTF and Ranch Camps work, length of stay, programming, etc.

4. Delinquency Prevention (ad hoc): No committee – to be removed.
5. By-Laws (ad hoc): No update.
6. Data (ad hoc): The subcommittee will schedule meetings soon.

V. ACTION ITEMS:

1. Elect JJDPC Vice-Chair: Commissioner Druley moved to open nominations and elect a new Vice-Chair; Commissioner Kebebew seconded.

Commissioner Gomez nominated Commissioner Gonzales to be Vice-Chair; Commissioner Gonzales accepted.

Motion Passed

Yes: Brook, Druley, Kebebew, Revere, Thompson, Gomez, Najera

No: None

Abstain: Gonzales

Commissioner Gonzales elected as the new JJDPC Vice-Chair.

2. Rename the SB 823 Subcommittee to the Reentry Subcommittee: Commissioner Kebebew moved to rename the SB 823 Subcommittee to the Reentry Subcommittee; Commissioner Revere seconded.

Motion Passed

Yes: Brook, Druley, Kebebew, Gonzales, Revere, Thompson, Gomez, Najera

No: None

Abstain: None

3. Review and approve the 2024 Juvenile Hall Inspection Report: Commissioner Revere moved to approve the 2024 Juvenile Hall Inspection Report with the revisions and edits made by the Commission; Commissioner Najera seconded.

Motion Passed

Yes: Brook, Druley, Kebebew, Revere, Thompson, Najera

No: None

Abstain: Gomez, Gonzales

Commissioner Druley will send the final Report to Probation to submit the Report and their response as an agenda item at the Board of Supervisors December meeting.

The County of Santa Cruz does not discriminate on the basis of disability, as no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. If you are a person with a disability, including a communication disability, and require special assistance in order to participate in the meeting or need language service assistance, please contact the Santa Cruz County Probation Department at (831) 454-3105 (TDD: call 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternate format.

Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3105.

Juvenile Justice Delinquency Prevention Commission Minutes

October 10, 2024

Page 4

VI. INFORMATION ITEMS:

1. Positive Youth Development and Prevention Focus. Commissioner Kebebew shared that a presentation of 41 Developmental Assets will be held at next meeting by the ABC Group of Pajaro Valley. More information to come.

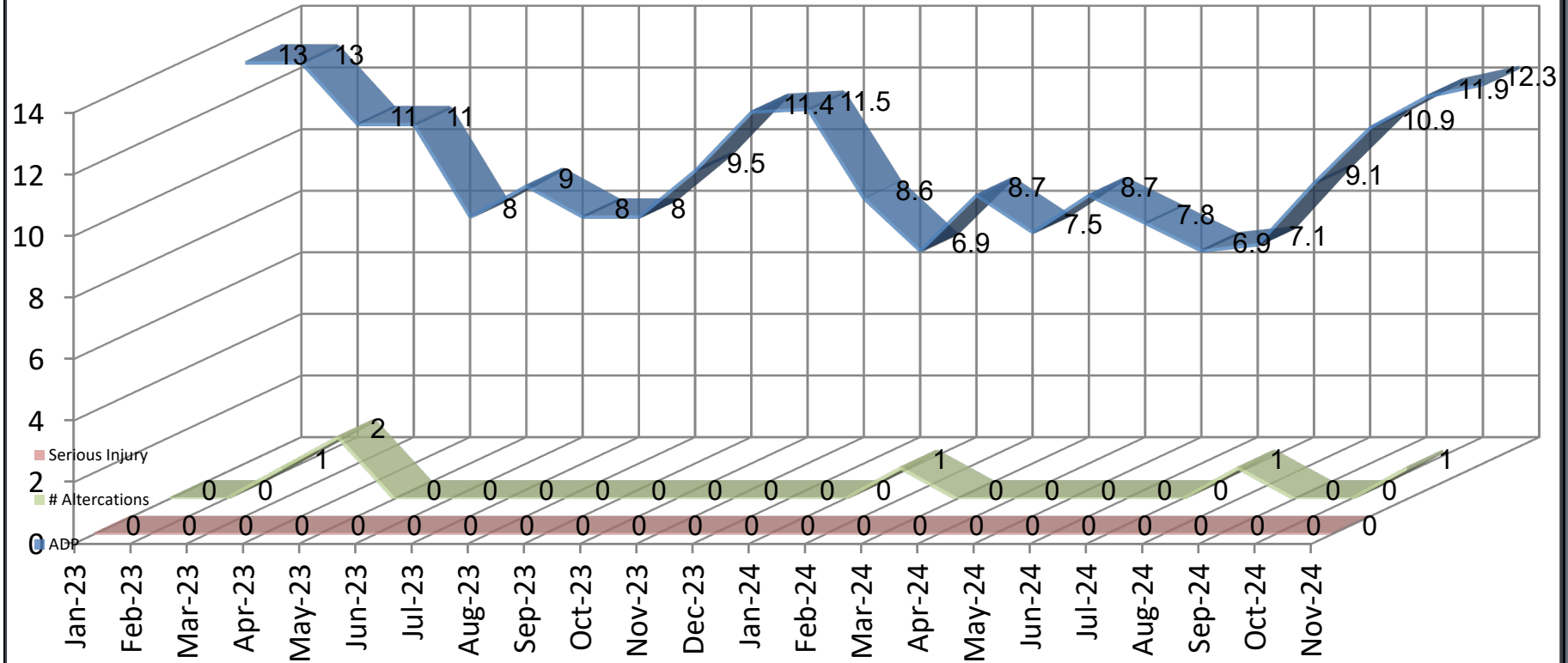
VII. ANNOUNCEMENTS (Including items via email on file): Commissioner Thompson shared her interest in having the Watsonville Police Department give a presentation of their Caminos Program to the JJDPC.

VIII. ADJOURNMENT: Meeting adjourned at 7:46 p.m.

The County of Santa Cruz does not discriminate on the basis of disability, as no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. If you are a person with a disability, including a communication disability, and require special assistance in order to participate in the meeting or need language service assistance, please contact the Santa Cruz County Probation Department at (831) 454-3105 (TDD: call 711) at least 72 hours in advance of the meeting in order to make arrangements. Persons with disabilities may request a copy of the agenda in an alternate format.

Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3105.

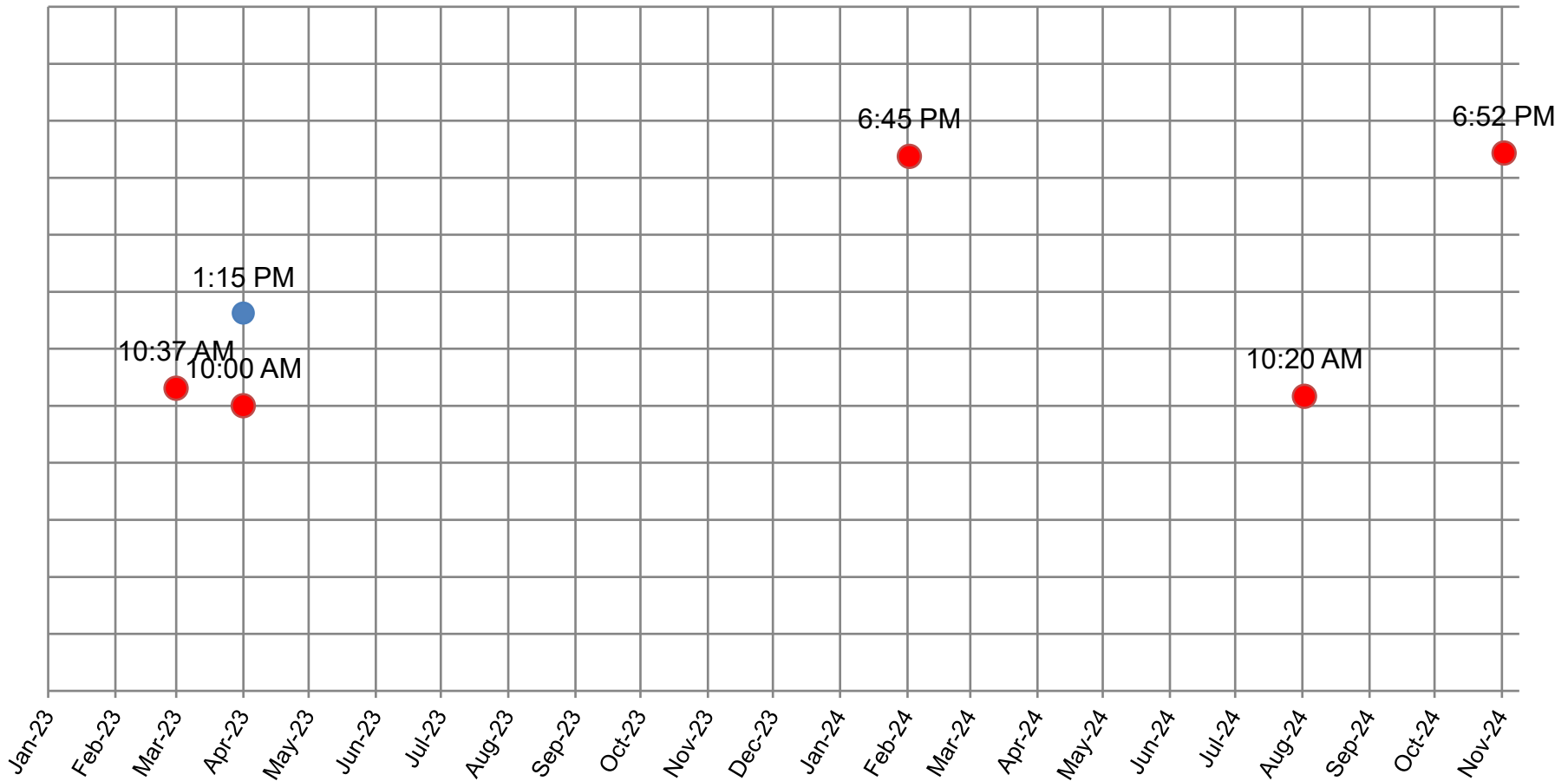
Santa Cruz County Juvenile Hall Physical Altercations: Overview



January 2023 - November 2024

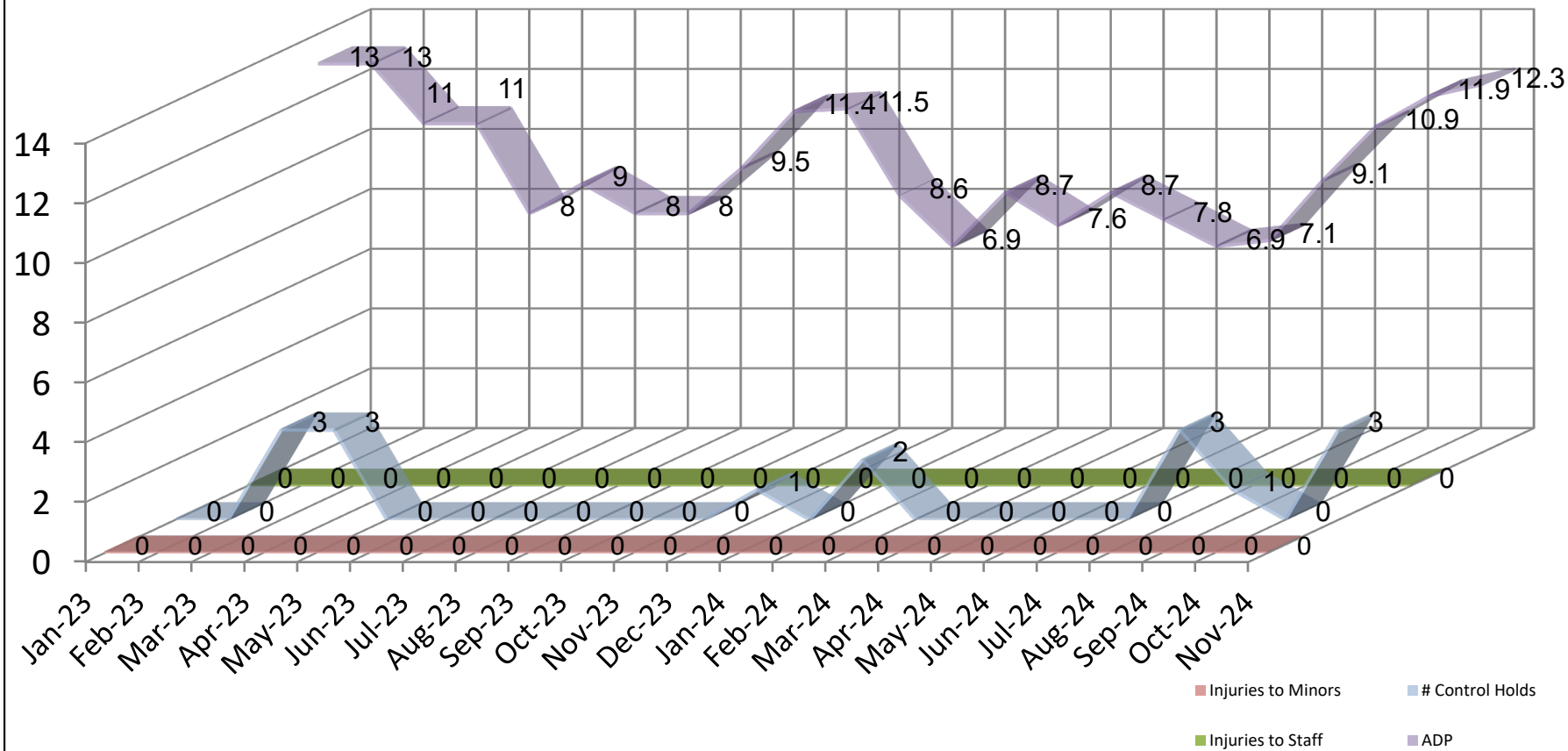
Santa Cruz County Juvenile Hall Physical Altercations: Time of Day

- Time of Altercation
- Time of 2nd Altercation
- ▲ Time of 3rd Altercation



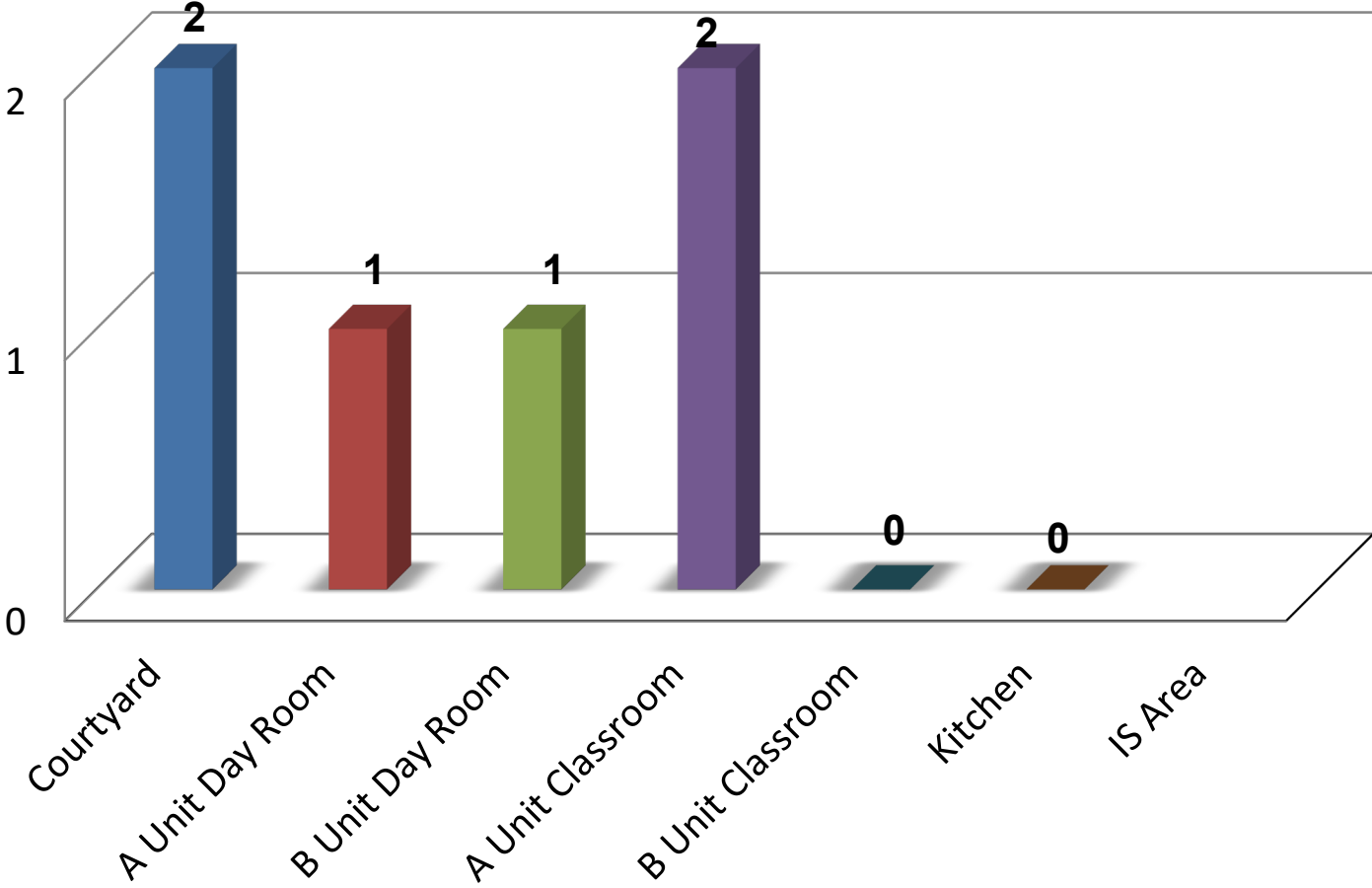
January 2023 - November 2024

Santa Cruz County Juvenile Hall Use of Force: Overview



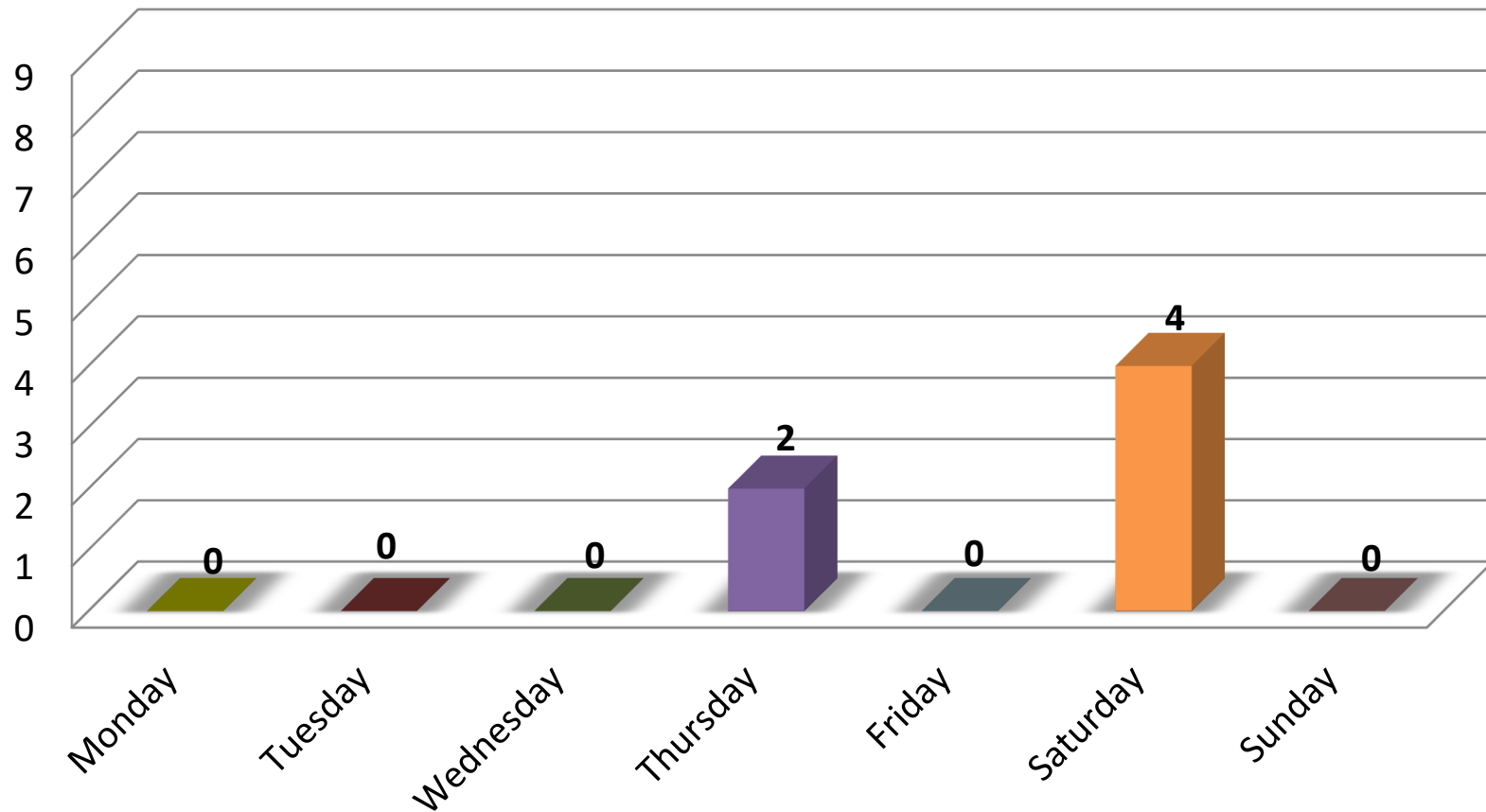
January 2023 - November 2024

Santa Cruz County Juvenile Hall Physical Altercations: Location

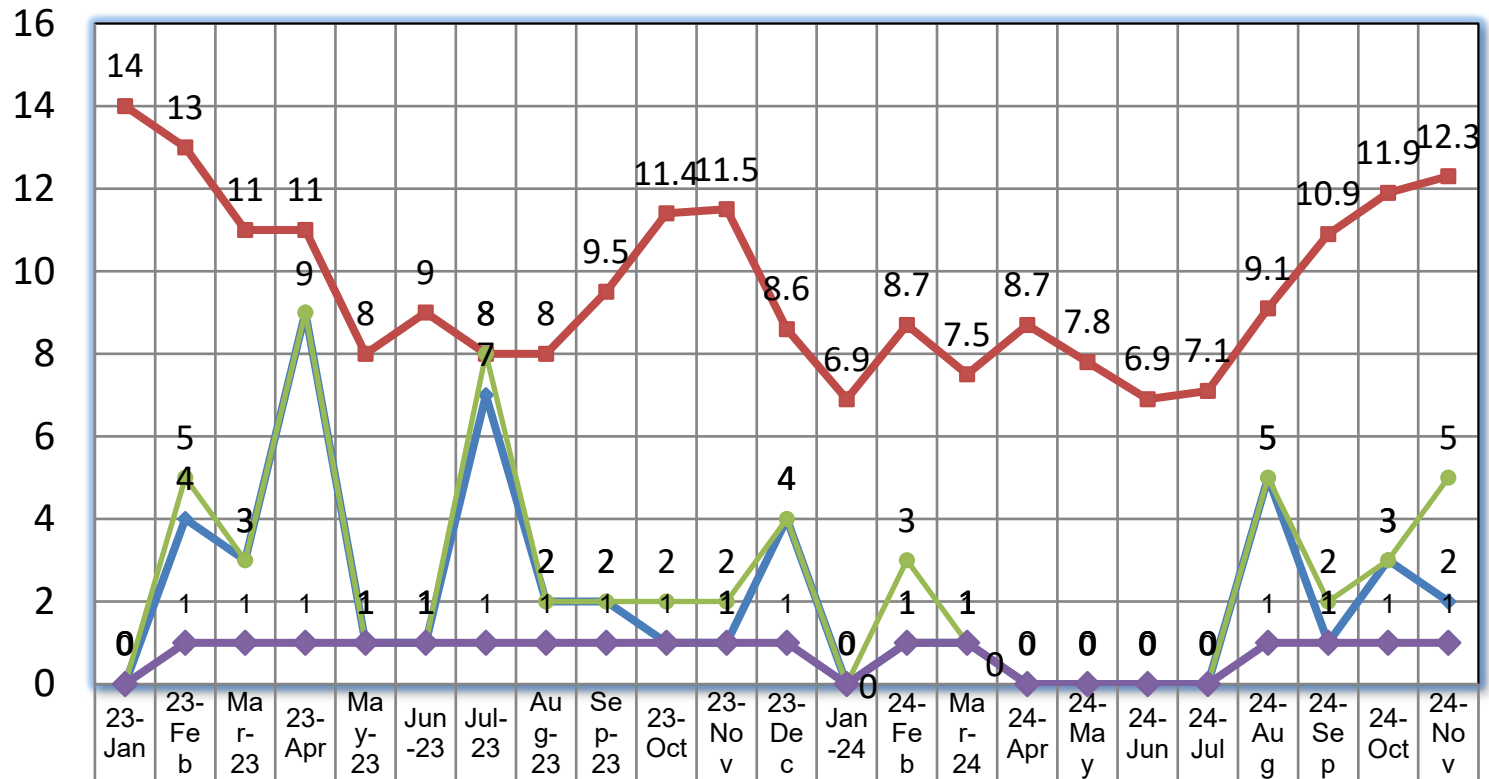


January 2023 - November 2024

Santa Cruz County Juvenile Hall Physical Altercations: Day of the Week



January 2023 - November 2024

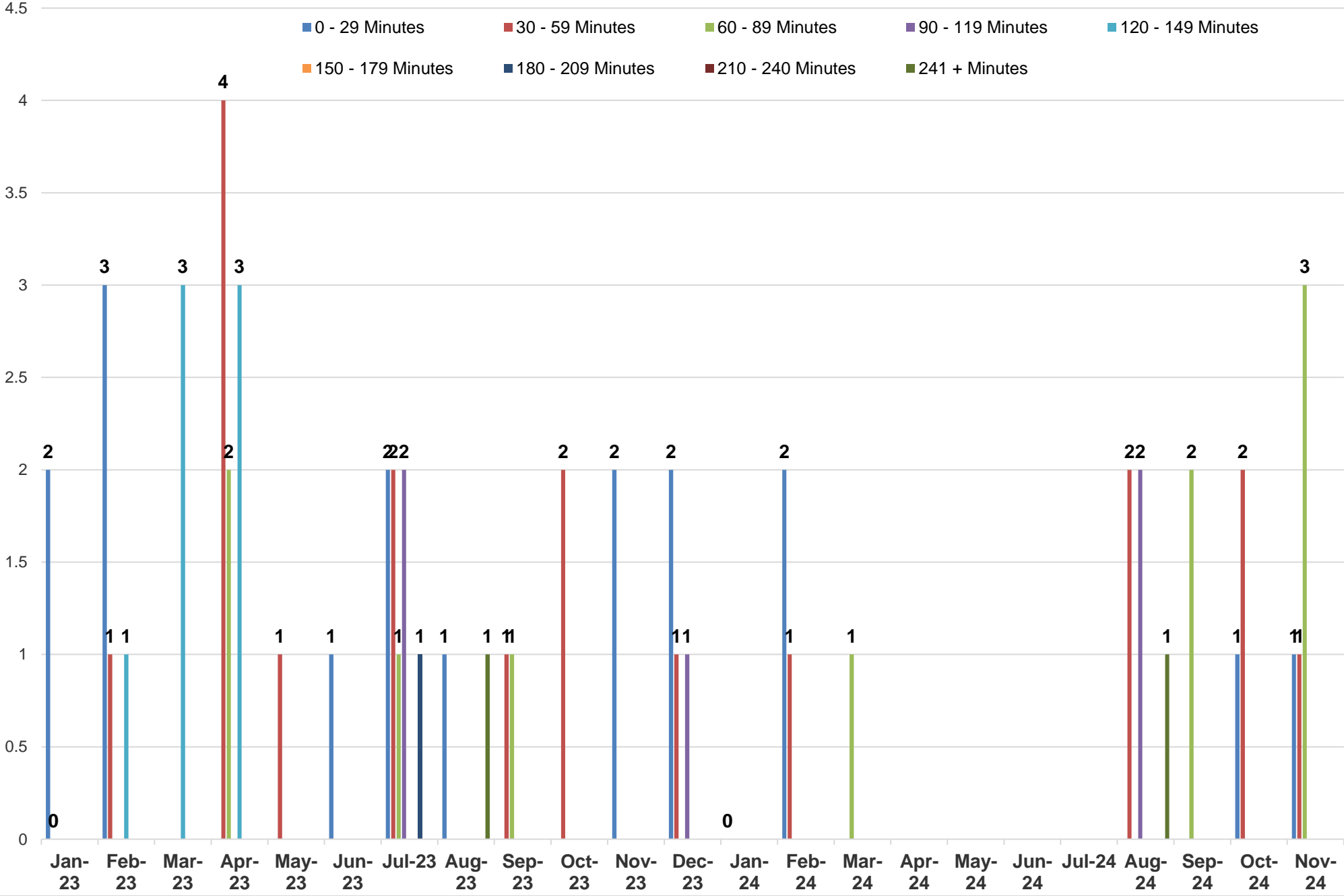


ADP	14	13	11	11	8	9	8	8	9.5	11.4	11.5	8.6	6.9	8.7	7.5	8.7	7.8	6.9	7.1	9.1	10.9	11.9	12.3
# Youth Incidents	0	4	3	9	1	1	7	2	2	1	1	4	0	1	1	0	0	0	0	5	1	3	2
Total # R/C Days for Month	0	5	3	9	1	1	8	2	2	2	2	4	0	3	1	0	0	0	0	5	2	3	5
Avg # R/C Days per Youth/Incident	0	1	1	1	1	1	1	1	1	1	1	1	0	1	1	0	0	0	0	1	1	1	1

**Santa Cruz County Juvenile Hall
Room Confinement: Overview
January 2023 - November 2024**

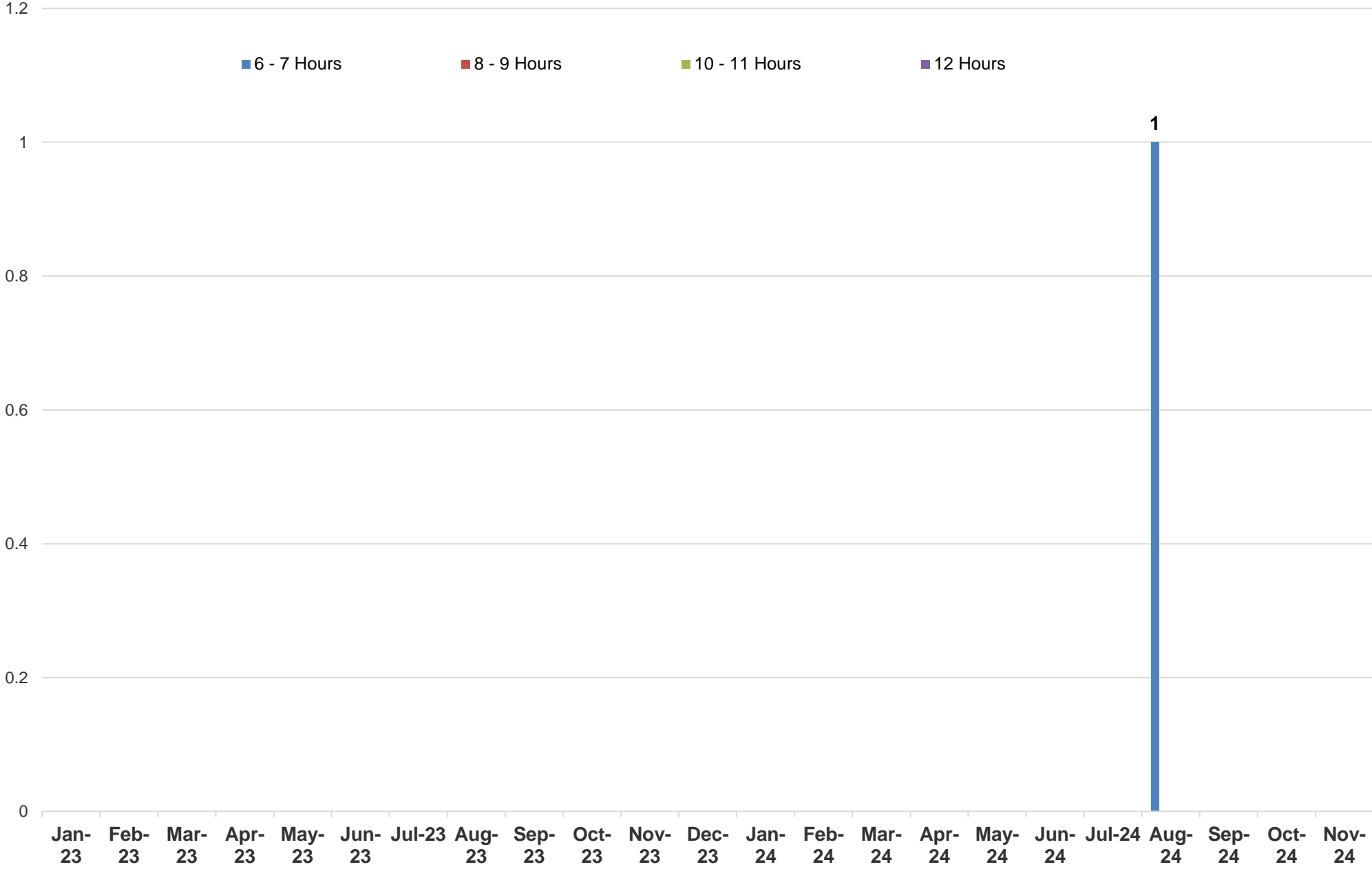
Santa Cruz County Juvenile Hall Room Confinement by Minute

January 2023 - November 2024

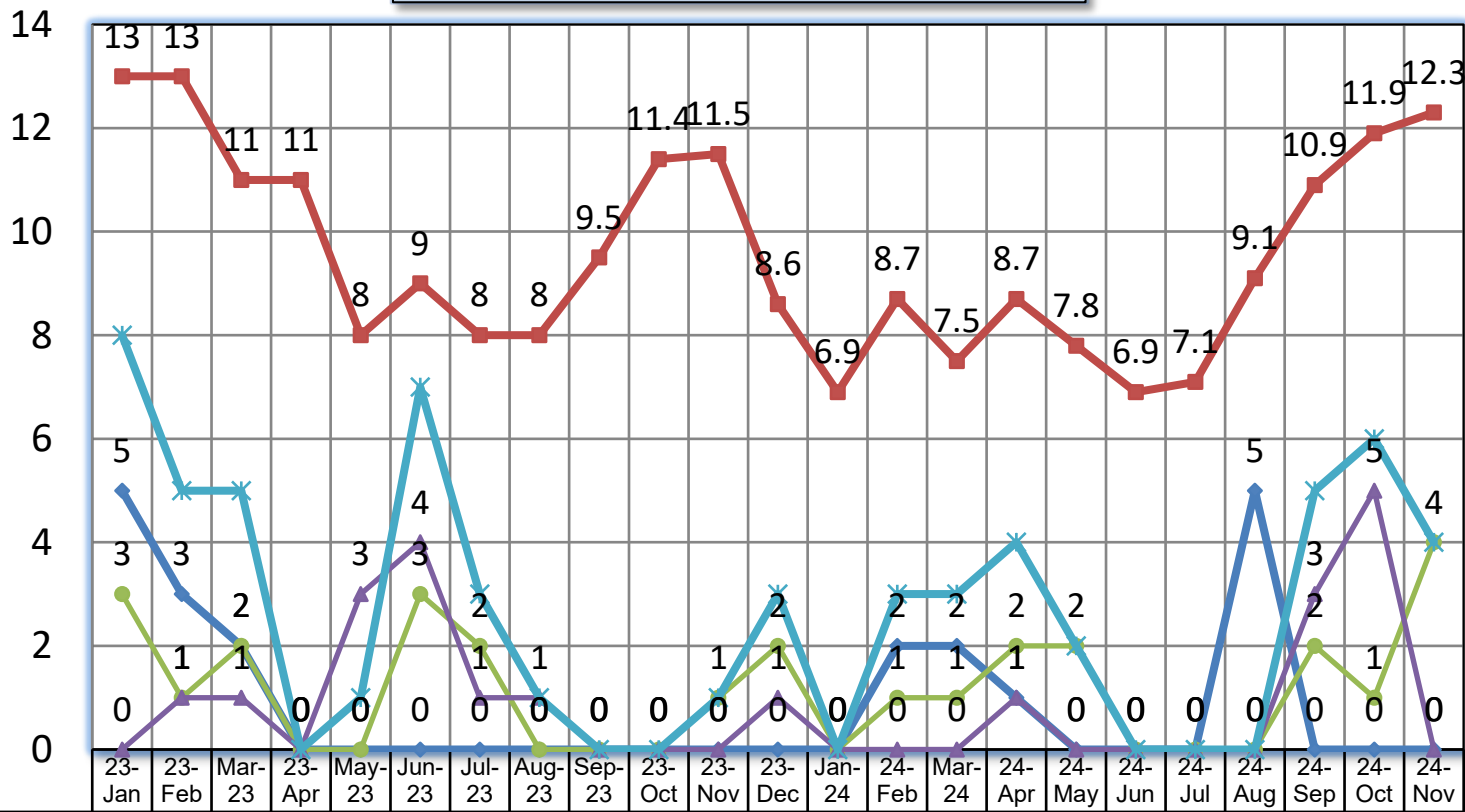


Santa Cruz County Juvenile Hall Room Confinement Over 4 Hours

January 2023 - November 2024



Santa Cruz County Juvenile Hall Grievances: Overview



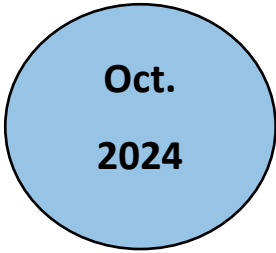
ADP	13	13	11	11	8	9	8	8	9.5	11.4	11.5	8.6	6.9	8.7	7.5	8.7	7.8	6.9	7.1	9.1	10.9	11.9	12.3
Conditions	5	3	2	0	0	0	0	0	0	0	0	0	0	2	2	1	0	0	0	5	0	0	0
Discipline	3	1	2	0	0	3	2	0	0	0	1	2	0	1	1	2	2	0	0	0	2	1	4
Staff/Polices	0	1	1	0	3	4	1	1	0	0	0	1	0	0	0	1	0	0	0	0	3	5	0
Total # Grievances	8	5	5	0	1	7	3	1	0	0	1	3	0	3	3	4	2	0	0	0	5	6	4

January 2023 - November 2024

There were no firearm related bookings in October.

Youth on Probation by area of residence:

Count	City
4	Aptos Total
5	Ben Lomond Total
1	Boulder Creek Total
3	Capitola Total
1	Castroville Total
1	England Total
1	Fresno Total
1	Gilroy Total
1	Greenwood Total
1	Los Gatos Total
1	Mariposa Total
1	Oakland Total
1	Sacramento Total
19	Santa Cruz Total
4	Scotts Valley Total
1	Spanawau, WA Total
1	Springfield, UT Total
51	Watsonville Total
98	Grand Total



Population Info

- IEP's: 4
- 504's: 0
- Graduations: 0
- Youth on Psychotropic Meds: 5
- Youth with drug/alcohol issues: 6
- Youth open to MH services: 13
- Medical Referrals: 2
- MAT: 1
- Physical Altercations: 0
- Restraints used: 0
- Room confinements: 3
- Pending transfer hearing: 4

Booking Charges (most serious offense)

- Bench Warrant: 20% (3)
- Drugs/Alcohol: 20% (3)
- EM Violation: 7% (1)
- Violent/Weapons: 53% (8)

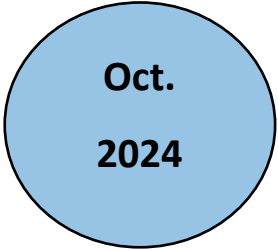
Booking Demographics (area of residence)

- North County: 27% (4)
- South County: 67% (10)
- Out of County: 7% (1)

JUVENILE HALL POPULATION INFORMATION	BOYS	GIRLS	TOTAL
6 am count (average) ¹	11.0	0.9	11.9
Population in-custody at start of time period	10	1	11
Admitted during time period	9	6	15
Released during time period	8	6	14
Population in-custody at end of time period ¹	11	1	12
Average daily attendance	11.0	0.8	11.8
Average length of stay	8.5	4.2	6.6
Average length of stay without STYF youth	8.5	4.2	6.6
Length of Stay MODE	1.0	2.0	1.0
Range of stay	1 - 1282	1 - 17	1 - 1282
Range of age	12 - 20	14 - 17	12 - 20
Number of "in-county" residents received	9	5	14
Number of "out-of-county" residents received	0	1	1
Percentage from out-of-county	0.0%	16.7%	6.7%
Total childcare days	351	61	412
Total court commitments admitted	0	0	0
Total court commitments released	0	0	0
Total childcare days for released court commit	0	0	0
Total intake to date (current year): October 2024	118	54	172
Total intake to date (prior year): October 2023	145	30	175

Overall Population Demographics

<ul style="list-style-type: none"> • African American: 1 (4%) • Latinx: 18 (69%) • White: 5 (19%) • Other: 2 (8%) 	<ul style="list-style-type: none"> • Boys: 19 (73%) • Girls: 7 (27%) 	<p>ALOS</p> <ul style="list-style-type: none"> • Latinx: 3.4 days • White: 6.7 days • Other: 21 days 	<p>% Youth on Probation: 38%</p>
---	--	--	----------------------------------



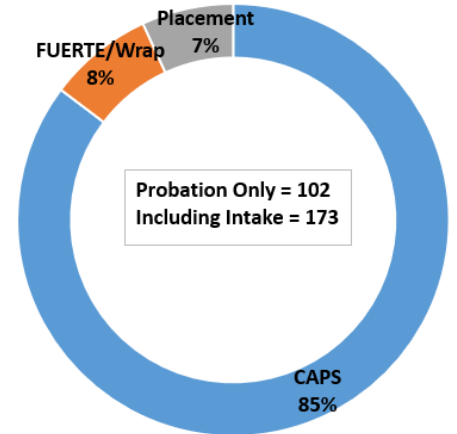
Intake

- 15 Intake RAIs administered: 0 overrides
- Held by Probation/Released by the Judge @ Detention Hearing: 0
- ATD admissions: 9
- EC Referrals: 4
- Recidivism Rate: 1% (1 youth)
- EPIC Sessions: 54
- Field Contacts: 32 (5 home, 4 placement, 20 school, 2 work site, 1 transport)
- Video Contacts: 2
- Secure Track Youth: 2

Investigations

- Court reports: 0
- Transfer reports ordered: 0
- Supervisor Rpt. Approvals: 66

October Caseload Supervision Totals



- # New Supervision Cases w/Low Initial Risk Level: 5

Title IV-E (Does not include Placement IV-E)

Last Month

- Reasonable Candidates: 11
- New: 1
- Reassessments: 3
- Overdue reassessments: 2
- Reassessments due last month: 0

This Month

- Reasonable Candidates: 9
- New: 0
- Reassessments: 0
- Overdue reassessments: 0
- Reassessments due this month: 0

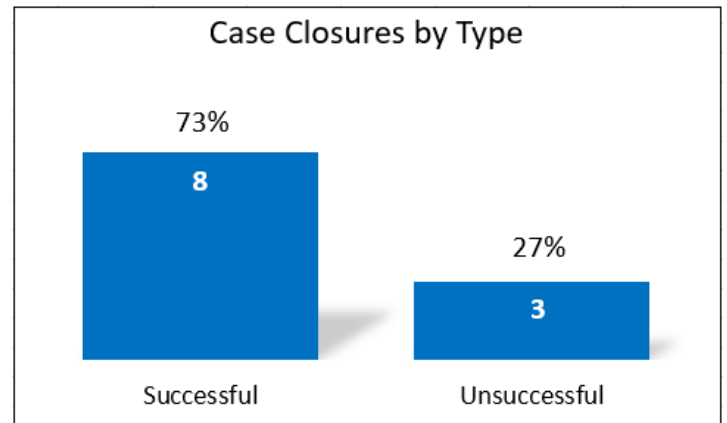
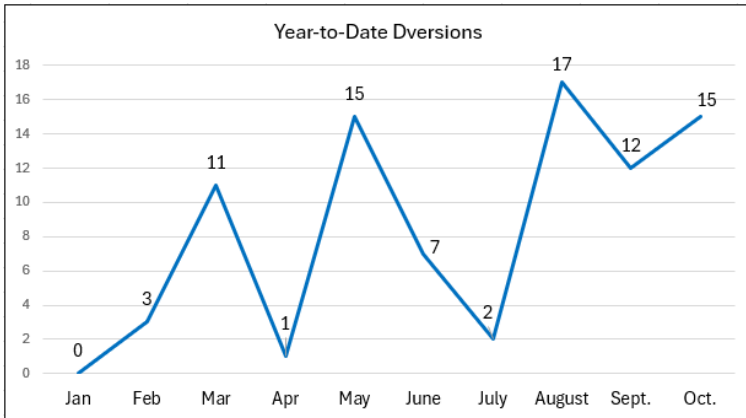
JAIS

Last Month

- 83% of youth eligible received a full assessment, 20 youth still needed one.
- Overdue reassessments: 18
- Reassessments due last month: 2

This Month

- 84% of youth eligible received a full assessment, 20 youth still need one.
- Overdue reassessments: 13
- Reassessments due this month: 6

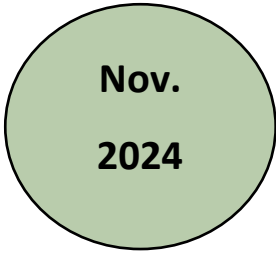


Demographics		
<p>Probation Caseload</p> <ul style="list-style-type: none"> • African American: 4% (4) • Latinx: 69% (70) • White: 19% (19) • Other/Unknown: 9% (9) 	<p>Probation Violations</p> <ul style="list-style-type: none"> • Latinx: 50% (2) • White: 25% (1) • Other: 25% (1) 	<p>Warrants</p> <p>Zero</p>

There was one firearm related booking in November: a 16-year-old Latino boy from Prunedale.

Youth on Probation by area of residence:

Count	City
5	Aptos Total
5	Ben Lomond Total
1	Boulder Creek Total
3	Capitola Total
1	Castroville Total
1	England Total
1	Felton Total
1	Fresno Total
1	Kingston, WA Total
1	Los Gatos Total
1	Mariposa Total
1	Oakland Total
19	Santa Cruz Total
3	Scotts Valley Total
1	Spanawau, WA Total
1	Springville, UT Total
48	Watsonville Total
94	Grand Total



Population Info

- IEP's: 5
- 504's: 0
- Graduations: 0
- Youth on Psychotropic Meds: 7
- Youth with drug/alcohol issues: 7
- Youth open to MH services: 13
- Medical Referrals: 4
- MAT: 2
- Physical Altercations: 1
- Restraints used: 0
- Room confinements: 5
- Pending transfer hearing: 3

Booking Charges (most serious offense)

- Placement Failure: 11% (1)
- Property: 33% (3)
- Violent/Weapons: 56% (5)

Booking Demographics (area of residence)

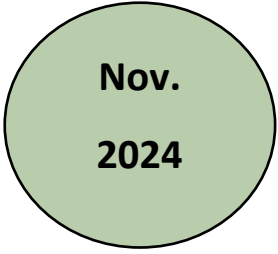
- North County: 11% (1)
- South County: 78% (7)
- Out of County: 11% (1)

JUVENILE HALL POPULATION INFORMATION

	BOYS	GIRLS	TOTAL
6 am count (average) ¹	12.0	0.3	12.3
Population in-custody at start of time period	11	1	12
Admitted during time period	8	1	9
Released during time period	7	2	9
Population in-custody at end of time period ¹	12	0	12
Average daily attendance	11.9	0.3	12
Average length of stay	22.9	7.5	19.4
Average length of stay without STYF youth	22.9	7.5	19.4
Length of Stay MODE	N/A	N/A	N/A
Range of stay	1 - 1312	3 - 12	1 - 1312
Range of age	12 - 20	15 - 16	12 - 20
Number of "in-county" residents received	7	1	8
Number of "out-of-county" residents received	1	0	1
Percentage from out-of-county	12.5%	0.0%	11.1%
Total childcare days	364	9	373
Total court commitments admitted	0	0	0
Total court commitments released	0	0	0
Total childcare days for released court commit	0	0	0
Total intake to date (current year): November 2024	126	55	181
Total intake to date (prior year): November 2023	165	35	200

Overall Population Demographics

<ul style="list-style-type: none"> • African American: 2 (9.5%) • Latinx: 14 (67%) • White: 3 (14%) • Other: 2 (9.5%) 	<ul style="list-style-type: none"> • Boys: 19 (90%) • Girls: 2 (10%) 	<p>ALOS</p> <ul style="list-style-type: none"> • African American: 1 day • Latinx: 17.7 days • White: 50 days • Other: 9.5 days 	<p>% Youth on Probation: 67%</p>
---	--	--	--------------------------------------



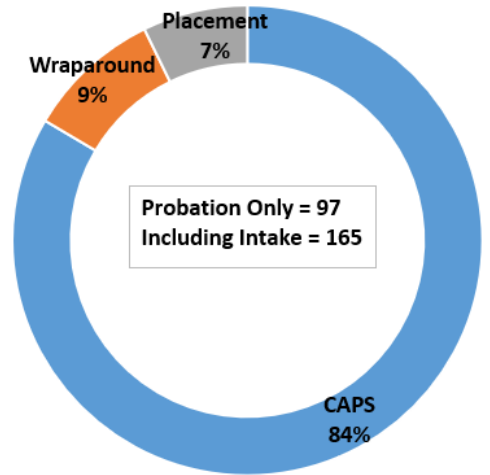
Intake

- 9 Intake RAIs administered: 0 overrides
- Held by Probation/Released by the Judge @ Detention Hearing: 0
- ATD admissions: 8
- EC Referrals: **Not available**
- Recidivism Rate: 3% (3 youth)
- EPIC Sessions: 15
- Field Contacts: 17 (4 home, 5 placement, 8 school)
- Video Contacts: 3
- Secure Track Youth: 2

Investigations

- Court reports: 0
- Transfer reports ordered: 0
- Supervisor Rpt. Approvals: 44

November Caseload Supervision Totals



- # New Supervision Cases w/Low Initial Risk Level: 0

Title IV-E (Does not include Placement IV-E)

Last Month

- Reasonable Candidates: 9
- New: 0
- Reassessments: 0
- Overdue reassessments: 0
- Reassessments due last month: 0

This Month

- Reasonable Candidates: **6**
- New: 0
- Reassessments: 0
- Overdue reassessments: 0
- Reassessments due this month: 1

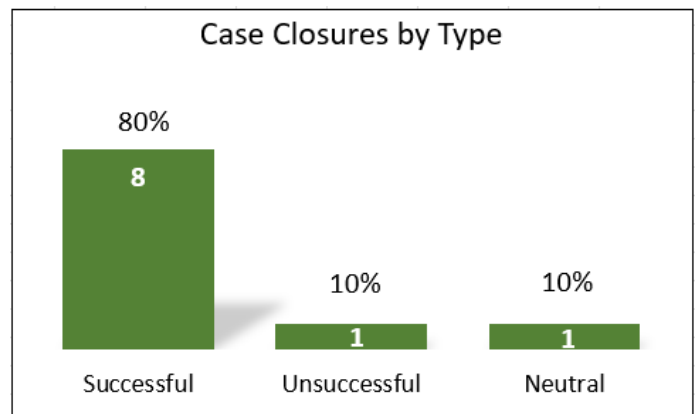
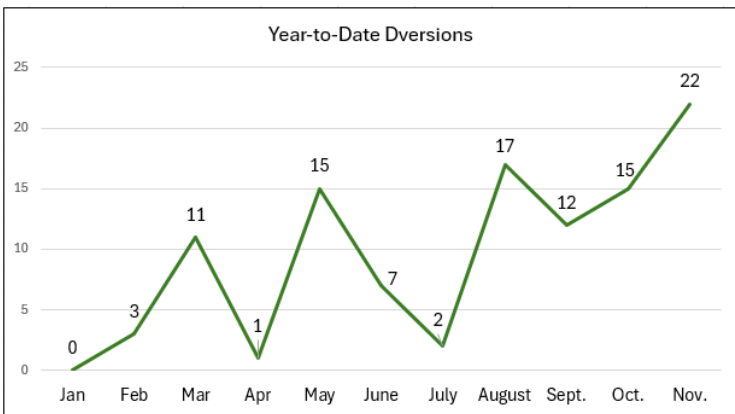
JAIS

Last Month

- 84% of youth eligible received a full assessment, 20 youth still needed one.
- Overdue reassessments: 13
- Reassessments due last month: 6

This Month

- 81% of youth eligible received a full assessment, 23 youth still need one.
- Overdue reassessments: 12
- Reassessments due this month: 8



Demographics		
<p>Probation Caseload</p> <ul style="list-style-type: none"> • African American: 1% (1) • Latinx: 68% (66) • White: 22% (21) • Other/Unknown: 9% (9) 	<p>Probation Violations</p> <ul style="list-style-type: none"> • Latinx: 100% (1) 	<p>Warrants</p> <ul style="list-style-type: none"> • Latinx: 100% (1)

This document contains the original 2005 Bylaws and includes the amendment of 10/11/12 in Article VI, Section 1. The amendment is underlined. This also includes edits approved at the 10-12-23 Commission Meeting and additional edits to ensure alignment with Santa Cruz County Ordinance 5455 (amending SCCC section 2.48) as well as actions taken by the Commission at its 2024 strategic planning retreat and other subsequent actions of the Commission. Revised: 9-15-01/05/2423 12/06/2024

BYLAWS OF THE SANTA CRUZ COUNTY JUVENILE JUSTICE & DELINQUENCY PREVENTION COMMISSION

ARTICLE I

Statutory Authority

The Juvenile Justice Commission is established through the provisions of the California State Welfare and Institutions Code, Section 225. The Santa Cruz Board of Supervisors have adopted an ordinance stating that the Juvenile Justice Commission of the County of Santa Cruz is also the Delinquency Prevention Commission, pursuant to Section 233 of the Welfare and Institutions Code. The Commission shall be known as the Santa Cruz County Juvenile Justice and Delinquency Prevention Commission.

The Juvenile Justice and Delinquency Prevention Commission is a joint commission of the Santa Cruz County Superior Court and the County of Santa Cruz. The authority and duties of the Juvenile Justice Commission are established through established California through the California Welfare and Institutions Code (WIC) Sections 225 through 231. The authority and duties of the Delinquency Prevention Commission are established in Welf. & Inst. Code WIC section 233. The Santa Cruz County Board of Supervisors has designated the Juvenile Justice Commission to serve as the Delinquency Prevention Commission in Santa Cruz County Code (SCCC) section 2.48 and this Commission operates in accordance with Santa Cruz County Code section 2.38.

The authority to create these bylaws is in Santa Cruz County Code (SCCSC) section 2.38.140 (A). Section 2.38.140(A) allows the creation of procedures for the conduct of their business and aid the Commission in more effectively discharging its statutory duties and responsibilities.

If one part of these bylaws is found to be invalid because it conflicts with state law, no other part of these bylaws shall be affected by such finding of invalidity.

ARTICLE II

Purpose

Purpose and Statutory Duties

The responsibilities of a juvenile justice commission are broadly defined in Section 229 of the Welfare and Institutions Code. The general purpose of the Commission is to "inquire into the administration of the Juvenile Court Law in the County." The Commission is dedicated to the promotion of an effective juvenile justice system operated in an environment of credibility, dignity, fairness and respect for the youth and other citizens of the county. Within its statutory duty, the Commission has the following functions:

The purpose of the Santa Cruz County Juvenile Justice and Delinquency Prevention Commission, hereafter referred to as the "Commission," is to inquire into the administration of juvenile court law in the County (WIC Section 229), and to coordinate on a county-wide basis the work of those governmental and non-governmental organizations engaged in activities designed to prevent juvenile delinquency (WIC Section 233). In addition, Santa Cruz County Code section 2.48.020 states that the purpose of the Commission is to assist the Juvenile Court with monitoring the safety and well-being of youth housed in local facilities and to prevent youth from becoming

Formatted: Font: 11 pt

Formatted: Space Before: 14 pt

~~involved in the juvenile justice system. The Commission further delineates that in execution of its purpose, powers and duties it will endeavor to educate and inform the community and system leaders on the importance of positive youth development and advocate for coordinated and well-resourced systems that promote family and youth success and prevent system involvement. advocate for and protect the safety and well-being of dependency and juvenile justice involved youth, and prevent youth from becoming involved in the juvenile justice system. The Commission will provide oversight of the Juvenile Court, Probation Department, Law Enforcement Agencies, legislative action, and support and promotion of successful prevention and intervention programs.~~

The Commission also specifies that it is dedicated to promoting effective juvenile justice and dependency systems operated in an environment of credibility, dignity, fairness, and respect for system-involved youth and all residents of the County.

COMMITMENT TO DIVERSITYCommitment to Diversity

Formatted: Centered

The Commission recognizes that any youth, regardless of income, race/ethnicity, geography, and other factors, may become involved with the juvenile justice system of Santa Cruz County. The Commission is committed to educating itself on the experiences and presenting issues of Santa Cruz County's diverse youth population. This commitment includes addressing the needs and recruiting members of historically marginalized and under-served groups such as youth of color, lesbian-gay-bisexual-transgender youth, indigenous youth, and immigrant youth.

ARTICLE III

Formatted: Centered

Business Duties

The Commission's ~~business includes~~business includes but is not limited to the following:

Section 1

~~To annually inspect any Juvenile Hall, jail, Ranch Facility or lockup within the county used for the confinement of any minor more than 24 hours and report the results of such inspection in writing to the Juvenile Court and to the Board of Supervisors. The Commission may also inquire into a children's or youth shelter or group home licensed to house youth under the jurisdiction of the Juvenile Court.~~

Section 1. The Commission shall annually inspect and report on any location responsible for housing Santa Cruz County system-involved youth under the jurisdiction of the Santa Cruz Juvenile Court where one or more Santa Cruz County youth have been held for more than 24 hours in the previous 12 months. These locations include but are not limited to Juvenile Hall, County Jail, any Ranch Facility, and, where feasible, other counties' facilities in connection with "Secure Youth Treatment Facilities" or other state-legislated facilities. The Commission will create a subcommittee to conduct the inspections which may utilize the Annie E. Casey Juvenile Detention Alternatives Initiatives (JDAI) Detention Assessment Guidelines which provide inspection best practices. Membership on this subcommittee may include Commissioners and non-commission members as recommended by JDAI Guidelines and allowed by Santa Cruz County Code 2.38.230. The report regarding such inspections shall be in written form and provided to the Santa Cruz County Juvenile Probation Department, Juvenile Court, the Santa Cruz County Board of Supervisors, and the Board of State and Community Corrections (BSCC). The Commission may also inspect any children's or youth shelter or licensed home (e.g., Short Term Residential Treatment Programs - STRTPs) holding youth under the jurisdiction of the Juvenile Court. ~~The Commission shall also inspect secure and non-secure detention logs for Santa Cruz County law enforcement departments or jails.~~

~~Section 2. To conduct public or closed hearings on matters relevant to the implementation and administration of the Juvenile Court Law in the county. The Commission is empowered to inquire into the administration of juvenile justice in a broad sense, including, but not limited to, operations of the juvenile Court, Probation Department, social services agencies, and any other agencies involved with juveniles. The Juvenile Court Judge has the power to issue subpoenas requiring the attendance and testimony of witnesses and production of documents at a hearing of the Commission. The Commission shall take measures to preserve the confidentiality of personal information relating to individual juveniles.~~

~~Section 3 ——— Publicize findings as decided by the Commission.~~

~~Section 4 ——— To assure that needed services are identified, developed, and provided for the children and youth of the County.~~

~~Section 5 ——— Provide input in the selection process for the Chief Probation Officer.~~

~~The Responsibilities of a Delinquency Prevention Commission as defined in Section 233 of the Welfare and Institutions Code are:~~

~~To assure that needed services are identified, developed and provided for the children and youth of the County, particularly services which relate to curtailing from or diversion of youth out of the Juvenile Justice System.~~

~~Section 270 of the Welfare and Institutions Code—Probation Officers: In reference to Section 270 of the Welfare and Institutions Code, in Santa Cruz County, the Juvenile Court Judge along with the Superior Court Bench appoint the Chief Probation Officer. The Chief Probation Officer in turn hires the probation staff.~~

Section 2. Notification in Writing. The Commission intends that with respect to youth confined in juvenile detention facilities or placed in emergency shelter homes or supervised on probation or under the supervision of the Juvenile Court and the Probation Department that the Commission Chair be notified in writing within 24 hours of any serious incidents or significant conditions affecting the youth who come within the jurisdiction of the Juvenile Court. A "serious incident or significant condition affecting the youth who come within the jurisdiction of the Juvenile Court" shall include, but is not to be limited to, fatalities, near fatalities, serious bodily harm, suicide attempts, severe acts of violence between youth, incidents that require the use of leg or wrist shackles or the use of a weapon, evacuations, or significant damages to the facility that impact services to youth.

Section 32. -The Commission shall investigate complaints brought to the Commission's attention on behalf of youth held in a Santa Cruz County facility by their parents, guardians, or legal counsel. It may seek subpoenas from the Juvenile Court Judge to secure necessary materials from any individual, agency, or entity.

Section 43. -The Commission may conduct public hearings on matters relevant to the administration of juvenile court laws and identify needed prevention services and activities related to juveniles in Santa Cruz County. It may seek subpoenas from the Juvenile Court Judge to secure necessary materials from any individual, agency, or entity.

Section 54. -The Commission may inquire into the administration of the juvenile justice system broadly, including but not limited to operations of the Juvenile Court, Probation Department, Social Services Agencies, Law Enforcement agencies, and any other agencies involved with or affecting system-involved youth. The Commission may propose, endorse, or oppose state or local legislative or administrative proposals that would impact the administration of juvenile court law or juvenile delinquency in Santa Cruz County.

Section 65. -The Commission shall support the development of specific community programs with long-range plans that incorporate the Commission's goals of delinquency prevention.

Section 76. -The Commission shall provide input into the selection process for the Chief Probation Officer.

Section 87. -The Chair of the Commission, or their designee, shall participate in the County's Juvenile Justice Coordinating Council.

Section 98. -The Commission may provide the Board of State and Community Corrections with information sought and related to establishing minimum standards for correctional facilities as outlined in California Penal Code 6030.

Section 109. The Commission may publicize findings and recommendations as approved by a vote of the Commission and as directed by the Chair.

ARTICLE IV

~~Members~~Membership

Section 1. —The composition of the Commission's membership, nomination and appointment procedures and terms of office are specified in SCCC Section 2.48.030 and 2.48.040. ~~Membership on the Commission shall be composed of not fewer not less than seven and no more than fifteen (15)~~

~~citizenspeople. The Juvenile Court Judge and Chief Probation Officer shall serve as Ex-Officio members.~~

~~**Section 2.** — Five (5) at large members of the Commission shall be appointed by the Presiding Judge of the Superior Court with the concurrence of the Judge of the Juvenile Court, two of which shall be between the ages of 14 and 21. Recommendations of Commission members may recommend individuals to the Presiding Judge for at large membership on the Commission, may be made by Commission members. Ten (10) members, residents of Santa Cruz County, shall be nominated by the Board of Supervisors. Each Supervisor shall nominate appoint two (2) persons who may reside within that Supervisor's District. Two or more of the members shall be between the age of 14 and 21 years of age. Referrals for consideration and review by the Commission and the Presiding Judge may be made by community groups, elected or appointed public officials and individual citizens. The Commission shall will endeavor to be representative of the ethnic makeup of the County and shall maintain representation from geographic areas. All applicants are considered regardless of ethnicity, race, age, sexual orientation, religious beliefs, or lived experiences, including but not limited to, previous incarceration.~~

~~**Section 3.** — Appointments shall be for a term of last four (4) years, in accordance with Santa Cruz County Code Section 2.38.100. The A Youth Commissioner is eligible for reappointment as an adult member upon reaching the age of 1822, providingif a vacancy exists at the end of his/her their appointed term. Whenever any vacancy occurs for any reason other than the expiration of a term of office, the succeeding appointee shall hold office for the remaining unexpired term of his/hertheir predecessor. A Commissioner wishing to serve additional term(s) shall notify the Commission Chair, their nominating Supervisor if applicable and the Supervising Judge of the Juvenile Court and complete the re appointment process.~~

~~**Section 4.** — Each person appointed shall appear before the appointing Judge or his/her designee and qualify by takingtake an oath to faithfully perform faithfully the duties as a member of the Commission. The qualifications of each member shall be entered in the Juvenile Court record. All applicants must review and agree to be bound by any additional requirements as established by the Board of Supervisors (if applicable), the Superior Court, and this Commission. The qualification of each Member shall be entered into the Juvenile Court records.~~

~~**Section 52.** — Any member desiring to resign from the Commission shall follow the procedures specified in SCCC Sections 2.48.030 and 2.48.040 and submit his/hertheir resignation in writing to the Juvenile Court Judge with copies to the Chairperson of the Commission.~~

~~**Section 63.** Attendance of members shall be taken and recorded in the Minutes at all called Commission meetings. Any Commissioner who accumulates three (3) unexcused absences from called meetings during the calendar year shall be referred to the Juvenile Court Judge. Any Commissioner who accumulates three (3) absences from any duly-noticed Commission meeting during the calendar year shall be referred to the Commission Chair and Juvenile Court Judge for possible termination unless it is determined there was "good cause" for the absences. Attendance of members shall be taken and recorded in the Minutes at all duly called Commission or subcommittee meetings.~~

~~**Section 74.** — All public appeals, applications, complaints, and other communications concerning the business of the Commission shall be referred to the Chairperson of the Commission for investigation and report to the full Commission. Press or media release(s) of information on behalf of the Commission shall be issued only by the Chairperson of the Commission or his/her designee. Nothing in this section shall be construed to prevent Commissioners from expressing themselves as individuals, but such action should, where appropriate, include a disclaimer that such expression is made in an individual capacity and not as an official statement for the Commission.~~

Formatted: Normal

ARTICLE ~~IV~~^V
Officers

Section 1. ~~The officers of the Commission shall be the Chairperson, the Vice Chairperson and Secretary. Officers of the Commission shall serve one (1) year terms, being elected by a majority vote of the Commissioners at the annual meeting in May or as so designated.~~
~~Officers of the Commission shall serve one (1) year term and shall be elected by a majority vote of the Commissioners at the Annual Meeting in April or as otherwise designated by a Commission vote.~~
~~Pursuant to SCCC Section 2.38.120 officers may serve up to two consecutive years and shall be eligible to serve again after a one-year "sit-out" period. The Commission officers shall be the Chair, the Vice-Chair, the Secretary, and the Immediate Past Chair.~~

Formatted: Normal

Section 2. ~~Nomination(s) for the Chairperson, Vice Chairperson, and Secretary offices shall be made by Commissioners and shall be made at the annual meeting in May or as so designated, or upon vacancy of the office. —Commissioners shall make nomination(s) for the officers at the Annual Meeting,~~
~~a Meeting, a designated meeting, or upon office vacancy.~~

Section 3. ~~No Member shall hold more than one office at a time and no member shall be eligible to serve more than two (2) full consecutive years in the same office. — Each Commissioner shall hold one office at a time, and no Commissioner shall serve more than two (2) full consecutive years in the same office.~~

Section 4. ~~—~~In the event of a vacancy in the office of Chairperson, Vice-Chairperson, or Secretary by death, resignation, or otherwise; the Commission shall immediately select a successor to the vacant office to fill the vacancy for the ~~remainder of the normal~~~~remaining~~ term of office.

Section 5. ~~—~~The Chairperson or ~~their~~ designee shall be the official spokesperson for the Commission. ~~Individual members acting in their own individual capacities have no authority to commit the Commission to any policy determination or course of action unless the Commission had previously authorized or subsequently ratified such act by an individual member of the Commission. —~~ No Commissioner may make a public statement regarding Commission business, findings, or viewpoints without first securing the Chair's authorization and after a vote by the Commission regarding the subject matter. Individual Commissioners cannot commit the Commission to any policy determination or course of action. Nothing in these Bylaws shall be construed to prevent Commissioners from expressing themselves as individuals. However, such action shall include a disclaimer that such expression is made in an individual capacity and not as a representative of the Commission's conclusions.

ARTICLE ~~V~~^{VI}
Meetings

Section 1. ~~—~~The Commission's ~~Regular Meeting~~~~meetings~~ of the Commission shall ~~be noticed and be~~ held once ~~each~~~~every other~~ month unless otherwise ordered by the Chairperson. These meetings are open to the public and comply with the Brown Act.

Section 2. ~~—~~Pursuant to SCCC Section 2.38.130 (A) (1), A calendar designating the time and place of such regular meetings shall be determined by a majority of the members at the first meeting in April, or if commission does not meet in April, at the next subsequent meeting. ~~The location of meetings shall be at the discretion of the Commission. A schedule of meeting times, dates and places shall be announced by the Commission. The Commission shall announce a schedule of meeting times, dates, and places. The location of meetings shall be within the County of Santa Cruz and at the discretion of the Commission.~~

Section 3. ~~Special meetings may be called by the Chairperson. Special meetings of the Commission are open to the public and may be called at any time and at any place within the County of Sant a Cruz. —~~The Chair may call ~~Special Meetings which shall be open to the public, held~~~~public, held~~ within the County of Santa Cruz, and comply with the Brown Act.

Section 4. —The rules contained in the most current edition of Rosenberg's Rules of Order shall guide the Commission in all parliamentary and procedural matters not otherwise specified within or inconsistent with these Bylaws.

ARTICLE ~~VIVII~~

Administration

Section 1. ~~Business of the Commission shall be decided by a quorum and a majority vote. A quorum and a majority vote shall decide the business of the Commission.~~ A quorum consists of one more than half of the ~~scated~~ members of the Commission. The ayes and noes shall be taken and recorded in the minutes. Abstentions shall be recorded as such. If there is no quorum, all discussion will be considered informal and no motions shall be considered.

Section 2. ~~—~~The Chairperson shall preside at all meetings of the Commission at which ~~he/shethey are~~ is present. The Chairperson shall perform such duties and exercise such power as usually pertain to the ~~Chair's office, of Chairperson, and also have such a~~Additional duties or powers ~~as~~ may be granted by ~~the Commission the Board of Supervisors or the Superior Court.~~

Section 3. ~~—~~The Vice-Chairperson shall preside at all meetings of the Commission in the absence of the Chairperson, and shall perform such other duties as may be enjoined upon ~~him/her them~~ by the Commission. In ~~the case of~~ the absence of the Chair or ~~if there be a~~vacancy ~~in the office of~~office of ~~the Chairperson,~~ all powers and duties of that office shall devolve upon the Vice-Chairperson, who shall continue to exercise such powers and duties until the Chairperson returns or the vacancy is filled.

Section 4.4. ~~—~~In case of the absence, disability, or refusal to act of the Chairperson and the Vice-Chairperson at any meeting of the Commission ~~when a quorum is present, as determined by the Secretary by roll call, the members present may elect, by majority vote of the members voting, a Chairperson pro tem for that meeting; the members present may elect a Chair Pro Tem for that meeting, by a majority vote of the members voting present. The Secretary shall determine whether a quorum is present by conducting a roll call vote.~~

Section 5. ~~—~~Pursuant to ~~SCCC Section 2.38.160,~~ Agenda preparation is the responsibility of the ~~designated Staff Liaison who will consult with and seek input from the~~ Chair ~~and the Secretary or Vice-Chair,~~ or their designee. Any Commissioner may submit ~~proposed~~ agenda items ~~to the Chair for review and consideration for publication with the public Agenda packet in a timely fashion.~~

Section 6. ~~Request for non-Commissioners to discuss a matter before the Commission should be received 10 days prior to the meeting date.~~The Chair shall receive requests by non-Commissioners to discuss a matter before the next Commission's meeting a minimum of ten days before the meeting date. The Chair may override this rule if they determine it is appropriate and within the time frame of the Brown Act.

Section 7. ~~—~~The Commission shall preserve the confidentiality of any personal information relating to individual juveniles. Written requests or an oral petition concerning a ~~minor's youth's~~ welfare while housed in a ~~County institution~~ shall be presented at the ~~m~~Meeting of the Commission ~~with redactions or abbreviated names, as necessary.~~ The Supervising Judge of the Juvenile Court shall have the power to issue subpoenas requiring attendance and testimony of witnesses as well as production of documents at a specified hearing. ~~The Commission shall take measures to preserve the confidentiality of personal information relating to individual juveniles.~~

Section 8. ~~—~~The Commission may establish special or ad hoc ~~sub-~~committees of its membership to perform task force functions on any matter within the jurisdiction of ~~said the~~ Commission. Such ~~sub-~~committees will then set meeting times(s) and location(s), define its task, and submit ~~its~~any updates ~~and/or~~ findings in writing to the Commission.

Section 9. ~~—~~The Commission ~~shall keep~~shall keep a complete record of the ~~Commission's Agendas~~Commission's Agendas, Minutes, Monthly "packets," actions, and any exhibits or other materials the Commission deems helpful for its historical record.

ARTICLE VII

Parliamentary Authority

The rules contained in the current edition of Roberts — Rules of Order shall guide the Commission in all matters in which said rules are applicable and in which said rules are not inconsistent with these Bylaws and any special rules of order that the Commission may adopt.

ARTICLE VII

Release of Information

Notice of meetings of the Commission will be as provided by the Brown Act. Press or media releases of information on behalf of the Commission shall be issued by the Chairperson of the Commission or his/her designee.

ARTICLE ~~IX~~VII

Amendment of Bylaws

These Bylaws can be amended at any regular meeting of the Commission by a two-thirds (2/3rds) vote of a quorum, providing that the amendment has been submitted in writing at the previous regular meeting of the Commission and is named on the agenda as a subject for discussion.

Ratified by the JJCPC and submitted to the Board of ~~Supervisors~~Supervisors on
(date).

This document contains the original 2005 Bylaws and includes the amendment of 10/11/12 in Article VI, Section 1. The amendment is underlined. This also includes edits approved at the 10-12-23 Commission Meeting and additional edits to ensure alignment with Santa Cruz County Ordinance 5455 (amending SCCC section 2.48) as well as actions taken by the Commission at its 2024 strategic planning retreat and other subsequent actions of the Commission.
Revised: 12/06/2024

BYLAWS OF THE SANTA CRUZ COUNTY JUVENILE JUSTICE & DELINQUENCY PREVENTION COMMISSION

ARTICLE I Statutory Authority

The Juvenile Justice and Delinquency Prevention Commission is a joint commission of the Santa Cruz County Superior Court and the County of Santa Cruz. The authority and duties of the Juvenile Justice Commission are established through the California Welfare and Institutions Code (WIC) Sections 225 through 231. The authority and duties of the Delinquency Prevention Commission are established in WIC section 233. The Santa Cruz County Board of Supervisors has designated the Juvenile Justice Commission to serve as the Delinquency Prevention Commission in Santa Cruz County Code (SCCC) section 2.48 and this Commission operates in accordance with Santa Cruz County Code section 2.38.

The authority to create these bylaws is in Santa Cruz County Code (SCCC) section 2.38.140 (A). Section 2.38.140(A) allows the creation of procedures for the conduct of their business and aid the Commission in more effectively discharging its statutory duties and responsibilities.

If one part of these bylaws is found to be invalid because it conflicts with state law, no other part of these bylaws shall be affected by such finding of invalidity.

ARTICLE II Purpose

The purpose of the Santa Cruz County Juvenile Justice and Delinquency Prevention Commission, hereafter referred to as the "Commission," is to inquire into the administration of juvenile court law in the County (WIC Section 229), and to coordinate on a county-wide basis the work of those governmental and non-governmental organizations engaged in activities designed to prevent juvenile delinquency (WIC Section 233). In addition, Santa Cruz County Code section 2.48.020 states that the purpose of the Commission is to assist the Juvenile Court with monitoring the safety and well-being of youth housed in local facilities and to prevent youth from becoming involved in the juvenile justice system. The Commission further delineates that in execution of its purpose, powers and duties it will endeavor to educate and inform the community and system leaders on the importance of positive youth development and advocate for coordinated and well-resourced systems that promote family and youth success and prevent system involvement.

The Commission also specifies that it is dedicated to promoting effective juvenile justice and dependency systems operated in an environment of credibility, dignity, fairness, and respect for system-involved youth and all residents of the County.

Commitment to Diversity

The Commission recognizes that any youth, regardless of income, race/ethnicity, geography, and other factors, may become involved with the juvenile justice system of Santa Cruz County. The Commission is committed to educating itself on the experiences and presenting issues of Santa Cruz County's diverse youth population. This commitment includes addressing the needs and recruiting members of historically marginalized and under-served groups such as youth of color, lesbian-gay-bisexual-transgender youth, indigenous youth, and immigrant youth

ARTICLE III
Business Duties

The Commission's business includes but is not limited to the following:

Section 1. The Commission shall annually inspect and report on any location responsible for housing Santa Cruz County system-involved youth under the jurisdiction of the Santa Cruz Juvenile Court where one or more Santa Cruz County youth have been held for more than 24 hours in the previous 12 months. These locations include but are not limited to Juvenile Hall, County Jail, any Ranch Facility, and, where feasible, other counties' facilities in connection with "Secure Youth Treatment Facilities" or other state-legislated facilities. The Commission will create a subcommittee to conduct the inspections which may utilize the Annie E. Casey Juvenile Detention Alternatives Initiatives (JDAI) Detention Assessment Guidelines which provide inspection best practices. Membership on this subcommittee may include Commissioners and non-commission members as recommended by JDAI Guidelines and allowed by Santa Cruz County Code 2.38.230. The report regarding such inspections shall be in written form and provided to the Santa Cruz County Juvenile Probation Department, Juvenile Court, the Santa Cruz County Board of Supervisors, and the Board of State and Community Corrections (BSCC). The Commission may also inspect any children's or youth shelter or licensed home (e.g., Short Term Residential Treatment Programs - STRTPs) holding youth under the jurisdiction of the Juvenile Court.

Section 2. The Commission shall investigate complaints brought to the Commission's attention on behalf of youth held in a Santa Cruz County facility by their parents, guardians, or legal counsel. It may seek subpoenas from the Juvenile Court Judge to secure necessary materials from any individual, agency, or entity.

Section 3. The Commission may conduct public hearings on matters relevant to the administration of juvenile court law and identify needed prevention services and activities related to juveniles in Santa Cruz County. It may seek subpoenas from the Juvenile Court Judge to secure necessary materials from any individual, agency, or entity.

Section 4. The Commission may inquire into the administration of the juvenile justice system broadly, including but not limited to operations of the Juvenile Court, Probation Department, Social Services Agencies, Law Enforcement agencies, and any other agencies involved with or affecting system-involved youth. The Commission may propose, endorse, or oppose state or local legislative or administrative proposals that would impact the administration of juvenile court law or juvenile delinquency in Santa Cruz County.

Section 5. The Commission shall support the development of specific community programs with long-range plans that incorporate the Commission's goals of delinquency prevention.

Section 6. The Commission shall provide input into the selection process for the Chief Probation Officer.

Section 7. The Chair of the Commission, or their designee, shall participate in the County's Juvenile Justice Coordinating Council.

Section 8. The Commission may provide the Board of State and Community Corrections with information sought and related to establishing minimum standards for correctional facilities as outlined in California Penal Code 6030.

Section 9. The Commission may publicize findings and recommendations as approved by a vote of the Commission and as directed by the Chair.

ARTICLE IV
Membership

Section 1. The composition of the Commission's membership, nomination and appointment procedures and terms of office are specified in SCCC Section 2.48.030 and 2.48.040.

Section 2. Any member desiring to resign from the Commission shall follow the procedures specified in SCCC Sections 2.48.030 and 2.48.040 and submit their resignation in writing to the Juvenile Court Judge with copies to the Chairperson of the Commission.

Section 3. Any Commissioner who accumulates three (3) absences from any duly-noticed Commission meeting during the calendar year shall be referred to the Commission Chair and Juvenile Court Judge for possible termination unless it is determined there was "good cause" for the absences.

Section 4. All public appeals, applications, complaints, and other communications concerning the business of the Commission shall be referred to the Chairperson of the Commission for investigation and report to the full Commission.

ARTICLE V
Officers

Section 1. Officers of the Commission shall serve one (1) year term and shall be elected by a majority vote of the Commissioners at the Annual Meeting in April or as otherwise designated by a Commission vote. Pursuant to SCCC Section 2.38.120 officers may serve up to two consecutive years and shall be eligible to serve again after a one-year "sit-out" period. The Commission officers shall be the Chair, the Vice-Chair, the Secretary, and the Immediate Past Chair.

Section 2. Commissioners shall make nomination(s) for the officers at the Annual Meeting, a designated meeting, or upon office vacancy.

Section 3. Each Commissioner shall hold one office at a time, and no Commissioner shall serve more than two (2) full consecutive years in the same office.

Section 4. In the event of a vacancy in the office of Chairperson, Vice-Chairperson, or Secretary by death, resignation, or otherwise; the Commission shall immediately select a successor to the vacant office to fill the vacancy for the remaining term of office.

Section 5. The Chairperson or their designee shall be the official spokesperson for the Commission. No Commissioner may make a public statement regarding Commission business, findings, or viewpoints without first securing the Chair's authorization and after a vote by the Commission regarding the subject matter. Individual Commissioners cannot commit the Commission to any policy determination or course of action. Nothing in these Bylaws shall be construed to prevent Commissioners from expressing themselves as individuals. However, such action shall include a disclaimer that such expression is made in an individual capacity and not as a representative of the Commission's conclusions.

ARTICLE VI
Meetings

Section 1. The Commission's regular meetings shall be noticed and held once every other month unless otherwise ordered by the Chairperson. These meetings are open to the public and comply with the Brown Act.

Section 2. Pursuant to SCCC Section 2.38.130 (A) (1), A calendar designating the time and place of such regular meetings shall be determined by a majority of the members at the first meeting in April, or if the

commission does not meet in April, at the next subsequent meeting.

Section 3. The Chair may call Special Meetings which shall be open to the public, held within the County of Santa Cruz, and comply with the Brown Act.

Section 4. The rules contained in the most current edition of Rosenberg's Rules of Order shall guide the Commission in all parliamentary and procedural matters not otherwise specified within or inconsistent with these Bylaws.

ARTICLE VII

Administration

Section 1. A quorum and a majority vote shall decide the business of the Commission. A quorum consists of one more than half of the seated members of the Commission. The ayes and noes shall be taken and recorded in the minutes. Abstentions shall be recorded as such. If there is no quorum, all discussion will be considered informal and no motions shall be considered.

Section 2. The Chair shall preside at all meetings of the Commission at which they are present. The Chair shall perform such duties and exercise such power as usually pertain to the Chair's office. Additional duties or powers may be granted by the Board of Supervisors or the Superior Court.

Section 3. The Vice-Chair shall preside at all meetings of the Commission in the absence of the Chair, and shall perform such other duties as may be enjoined upon them by the Commission. In the absence of the Chair or vacancy in the office of the Chair, all powers and duties of that office shall devolve upon the Vice-Chair, who shall continue to exercise such powers and duties until the Chair returns or the vacancy is filled.

Section 4. In case of the absence, disability, or refusal to act of the Chair and the Vice-Chair at any meeting of the Commission the members present may elect a Chair Pro Tem for that meeting, by a majority vote of the members voting present. The Secretary shall determine whether a quorum is present by conducting a roll call vote.

Section 5. Pursuant to SCCC Section 2.38.160, Agenda preparation is the responsibility of the designated Staff Liaison who will consult with and seek input from the Chair or Vice-Chair, or their designee. Any Commissioner may submit proposed agenda items to the Chair for review and consideration for publication with the public Agenda packet in a timely fashion.

Section 6. The Chair shall receive requests by non-Commissioners to discuss a matter before the next Commission's meeting a minimum of ten days before the meeting date. The Chair may override this rule if they determine it is appropriate and within the time frame of the Brown Act.

Section 7. The Commission shall preserve the confidentiality of any personal information relating to individual juveniles. Written requests or an oral petition concerning a youth's welfare while housed in a County institution shall be presented at the Meeting of the Commission with redactions or abbreviated names, as necessary. The Supervising Judge of the Juvenile Court shall have the power to issue subpoenas requiring attendance and testimony of witnesses as well as production of documents at a specified hearing.

Section 8. The Commission may establish special or ad hoc sub-committees of its membership to perform task force functions on any matter within the jurisdiction of the Commission. Such sub-committees will then set meeting times(s) and location(s), define its task, and submit any updates and/or findings in writing to the Commission.

Section 9. The Commission shall keep a complete record of the Commission's Agendas, Minutes, Monthly "packets," actions, and any exhibits or other materials the Commission deems helpful for its historical record.

ARTICLE VII
Amendment of Bylaws

These Bylaws can be amended at any regular meeting of the Commission by a two-thirds (2/3rds) vote of a quorum, providing that the amendment has been submitted in writing at the previous regular meeting of the Commission and is named on the agenda as a subject for discussion.

Ratified by the JJCPC and submitted to the Board of Supervisors on _____(date).

- Create engagement process with judge
- Community must set the agenda, facilitate the meeting/agenda
- Bilingual translators and/or equipment
- Provide paid career training to offset inflation
- Make list of key stakeholders
- Provide glossary of terms and basic data such as how much does it cost Probation to “detain” a youth annually
- Work with Community Based Organizations (CBOs) to develop an “orientation” about the implications and process of SB823 and conduct a community workshop
- Provide a living stipend/universal income to returning youth for 9–18-month period. Currently \$380,000 per youth to be detained in Santa Cruz County.
- Do the math
- Research models from other counties and case laws.
- Culturally and community-based treatment home/center
- Explore “therapeutic” foster homes
- Involve CBOs in Secure Youth Treatment Facilities (SYTF) construction/re-modeling with architects.
- Identify a viable timeline that is vetted by community to plan, prepare, and pivot towards Least Restrictive Program (LRP)/Alternative
- Go home vs stay in SYTF (voice of former Department of Juvenile Justice (DJJ)/Sonoma ward)
- Go to college or paid housing to attend college and support services outside...
- Be provided vocational access that’s paid or paid job internship... to develop an economic skill set
- Be able to practice independent living skills via vocation, education, or life skills
- Take the Sonoma dollars and re-invest in community
- To be engaged/consulted in every aspect of the SYTF planning, design, programming, operations, staff training.
- Ranch should not be used rather placed at home focus on the future
- Invest/partner with unions who can be given subsidies to hire the youth.
- Partner with DOR (Department of Rehabilitation) to take youth especially those with ACEs, IEPs, etc.
- Board of Supervisors should shift dollars away from Probation and invest in the community, plan for developing LRPs and key aspects of the timeline. (invest resources)
- Ask Santa Cruz Community Foundation to fund community engagement.
- Provide conflict resolution/communication skills and training before and after re-entry
- Facilitate family/support/healing circles for families and youth before and after re-entry
- Cabrillo [College] classes, that they actually want to take, Rising Scholars
- Teach life skill like cooking, sewing,
- Real beds, house plants, a garden, hobby supplies
- What programs do we need?
- Cultural therapy
- Financial literacy
- Spirituality/healing

- Creative/useful programming
- Art, welding, gardening, etc.
- Cultura Cura – circles being ran
- Paid opportunities/career exploration
- Extended restorative justice process for youth who caused harm – 3-6 months
- Wraparound services that include natural supports, mentorship and collaboration between community partners to ensure youth are connected to community
- Vocational training and opportunities – give money to community organization to give a paid job to a youth. Barbershop training, restoration and conservation jobs, art jobs
- Family therapy/trauma healing
- Leadership development, civic engagement and ceremony (freedom of religion act)
- When in Juvenile Hall – youth can work in laundry, kitchen, etc.
- Training – Staff – No Probation Staff Allowed
- Trauma training – influencing individual trauma, triggers, bias, assumption
- Peer experience
- Cultural training
- Joven Noble circles
- Group Supervisor (GS) staff should not be processing trauma with Juvenile Hall (JH) youth
- Training to create restorative environment – language community RJ (Restorative Justice) responses vs punitive
- Community based organizations should be part of the whole process life experience
- Partner with community colleges/university – in the community not through computer/in person [illegible writing?]
- Partner with community colleges/universities
- Vital conditions framework
- Probation staff open to collaboration/consultation from families of incarcerated youth and community members with lived experience.
- Location – setting
- Bring them home
- LRPs not juveniles
- Central location. Closer to the families in South County.
- Accessible to families – if majority of youth are from South County – program in South County
- Mix use – work/green space, residential/exercise, county law
- Nature/retreat
- Community centers
- Supportive housing units and case management
- Redistribute funds from Camp to other inclusive programs (like SYTF)
- To be able to come home with on probation
- Put the funds to mental health and re-entry training
- Implement a program for the youth to culturally heal (if not and they're indigenous it's a violation of their constitutional right!)
- Have them not be separate from their families keep them in their community

- Provide different types of mental health services. Individual and group therapy/different types like CBT works from some but others don't like it. Also, non-western mental health – healing circles/family healing circles.
- Link up with animal shelters or let their pet's visit
- Explore Juvenile Justice-involved youth STRTP (Short-Term Residential Therapeutic Program) and ISFC (Intensive Services Foster Care) homes (fill local gaps in the Children's Behavioral Health Continuum)
- Outsource volunteer opportunities that can lead to jobs/internships
- Don't put Probation Officers in Mentorship roles
- Less Restrictive Programs (Resources)
 - Understand/Be provided a money/cost resource analysis (this gives a good opportunity)
 - Career trainings
 - Philanthropy
 - Tax measures – Prop 64
 - Cite funds
 - JJCPA (Juvenile Justice Crime Prevention Act) / JJBG
 - Environmental equity funding
 - Local foundation
 - CTE Pathway
 - Cultural programs – out on by CBOs
 - Sweat Lodges (religious rights)
 - Computer literacy
 - Travel opportunities
 - Upward bound – college funding for formerly incarcerated
- Allow youth [to] go home on a monitor and have a community-based plan for exiting the system
- Create/purchase/lease a home and convert it to work as a Ranch/LRP.
- Paid opportunities while in LRP. i.e. vocational education apprenticeship – guaranteed financial opportunity
- Pay for online certifications example ISA
- Create more wraparound services – increase exposure to program opportunities, STEM, hobbies, local [illegible] places
- Well-funded (flexible funds for families) – rental assistance? Educating parents about tenant rights.
- Take probation out of the process and let community run the process
- No matter how much you train Probation staff, they are still Probation Staff! Not therapists or counselors! Dual Rolls. Only.
- No secured ranch camp at Juvenile Hall
- Culturally relevant mentors, counselors, and therapists
- I would love to be part of the planning
- Wetlands watch and CAB are starting a program to get a youth urban forestry work program where the youth can get a certificate to show they've done a certain amount of hours. It would be great if the youth in LRP could also participate in thesis program and get job training

- Y'all need to contact the families for the next meeting. I'm a family member of a kid awaiting trial.
- Provide flexible funding for wraparound services so that families and youth can have access to a higher level of care in the community without need to find out of home placements
- Wraparound services exist but with very limited flexible funding for families to access
- 1. Building up a plan to acquire a lease, purchase or sub-contract ... a home within the county and convert it to serve as a LRP camp.
2. Utilize the ankle monitor system as a LRP w/ release plan utilizing CBOs as support provider.
- This department has a history of talking good on positive youth development, restorative justice, JDAI etc. it would be a contradiction to want to keep more youth in the juvenile hall especially if the department is thinking with "a just in case" attitude. Keep doing what you've been and continue to divert the youth from juvenile hall lockup. You have secured SYTF now let's secure an LRP suited for camp alternative.

Below is a synthesized breakdown of the ideas documented during the Town Hall meeting on October 31, 2024.

Community Engagement and Planning

- Develop engagement processes with judges and involve communities in setting agendas and facilitating discussions.
- Collaborate with Community-Based Organizations (CBOs) to design orientation workshops and conduct community-driven planning for SB823 implementation.
- Ensure accessibility through bilingual translators, family involvement, and culturally relevant programming.

Services for Youth and Families

- Provide wraparound services, including mentorship, therapy (individual, group, family), and vocational training.
- Offer living stipends, paid opportunities, and vocational internships to returning youth to offset challenges like inflation and reintegration.
- Promote independent living skills through vocational education, life skills training, and creative programs (e.g., art, welding, gardening).
- Support financial literacy, cultural therapy, and restorative justice processes for youth.

Facility and Program Development

- Create alternative, less-restrictive programs (LRPs) close to communities, emphasizing home placement over institutionalization.
- Develop culturally and community-based treatment homes or centers, therapeutic foster homes, and nature-focused settings.
- Include CBOs in the planning and remodeling of Secure Youth Treatment Facilities (SYTFs).
- Emphasize flexible funding to enable families and youth to access community-based care.

Training and Collaboration

- Train staff in trauma-informed care, restorative practices, and cultural competency, excluding Probation staff from therapeutic roles.
- Build partnerships with unions, colleges, universities, and CBOs to expand opportunities for education, vocational training, and mentorship.

Funding and Resources

- Redirect funds from Probation and detention programs to community-based initiatives and LRPs.

- Leverage grants, local foundation support, tax measures, and philanthropy to sustain programs.
- Advocate for transparency in financial allocation and cost analysis for juvenile detention alternatives.

Holistic and Restorative Focus

- Center rehabilitation efforts on family healing circles, natural support systems, and culturally relevant programming.
- Integrate spiritual and mental health practices like healing circles and sweat lodges.
- Ensure flexible, non-western mental health services tailored to diverse needs.

Community Input and Oversight

- Involve families of incarcerated youth in all aspects of planning and execution.
- Build transparent timelines and processes vetted by community members.
- Engage families and youth directly in future meetings and decision-making.

Advocacy and Accountability

- Prioritize community-led initiatives over Probation-run systems.
- Avoid dual roles for Probation staff, limiting their responsibilities to those of justice oversight.
- Promote sustainable reentry strategies, including educational and employment pathways, within a restorative justice framework.

TA Subject Areas

OYCR Technical Assistance

OYCR provides technical assistance (TA) to county probation departments and other county agencies, juvenile commissioners, and community based organizations to support them in meeting the needs of young people in the juvenile justice system. The OYCR TA team consists of representatives from members of OYCR staff in addition to subject matter experts in the field. In addition, OYCR has strong partnerships with the California Department of Social Services (CDSS), Department of Health Care Services (DHCS), Department of Developmental Services (DDS), California Department of Education (CDE) and Department of Rehabilitation (DOR) to appropriately seek assistance.

To submit a TA request: Email OYCR at OYCRCounties@chhs.ca.gov and please provide the name of the person making the request, a summary of the circumstances for the request, what is the expected outcome or goal, and any other key information that can help inform the OYCR TA team.

Examples Areas of Technical Assistance

Behavioral Health Services

OYCR provides clinical assistance and recommendations for complex behavioral health cases. OYCR also aids in identifying best practices in treatment, training, research, and implementation of programs in the following areas:

- 1) Adolescent Brain Development
- 2) Collaboration Development
- 3) Fetal Alcohol Spectrum Disorders and Other Neurodiverse Disorders

- 4) Gender Diverse Youth
- 5) Youthful Sexual Offender Treatment Guidelines and Training to Implement the Guidelines
- 6) Incorporating Youth Development in Clinical Practice
- 7) Mental Health Assessment and Treatment
- 8) Substance Use Assessment and Treatment
- 9) Trauma-Informed Care and Environments (i.e., screening/assessments, policies, procedures, etc.)

Child Welfare

OYCR recognizes that youth who are court involved often have contact with the foster care system. In that regard OYCR has staff expertise in how foster care related policies overlap with the juvenile justice population. OYCR also works closely with CDSS and is prepared to connect inquiries to the right person if needed.

- 1) Foster Care Policies
- 2) Foster Care Licensing
- 3) Dual Status youth
- 4) Dual Status Court Protocols
- 5) AB 12 Qualification and Resumption
- 6) AB 2083 Implementation

Collaborative Programs

OYCR provides guidance on how to build a court collaborative to meet the needs of court-involved youth and families in a therapeutic court environment. OYCR has the expertise to provide this TA directly and has a variety of resources and materials that can be shared with our partners.

- 1) Building County-wide Stakeholder Collaborations
- 2) Juvenile Drug Courts
- 3) Juvenile Mental Health Courts
- 4) Juvenile Dual Diagnosis Courts

Data and Research

OYCR has a Data and Research Division that is prepared to provide direct TA to county partners in a variety of areas related to research, data, and evidence-based practices (EBPs) and programs.

- 1) Data Driven Decision-Making and Policy Development
- 2) Evaluability Assessment
- 3) Evidence-Based Practices and Programs
- 4) Program Evaluation
- 5) Program Quality and Fidelity

Education

OYCR sees educational health to be as important as the physical and mental health of our youth. Our team has built a robust knowledge base and can provide TA in the following areas:

- 1) Building Collaboratives between Education and Juvenile Justice Partners
- 2) Special Education
- 3) Career and Technical Education
- 4) Educational Data Outcomes
- 5) Dashboard Assistance
- 6) Education of Youth in Court and Community Schools
- 7) Support with Western Association of Schools and Colleges (WASC) Accreditation
- 8) Rising Scholars

Funding

Funding is a critical part of creating and maintaining quality programming. OYCR can help identify resources to support county programs.

- 1) California Health and Human Services Funding Opportunities/Strategies
- 2) Title II Office of Juvenile Justice and Delinquency Prevention (OJJDP) Grants and State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP) Grants
- 3) OYCR Grant Opportunities

Health Focus

Our team has staff from across the California State workforce that possess knowledge in multiple areas that are related to healthcare services.

- 1) Healthcare for Individuals Who Are Incarcerated
- 2) Hospital Systems
- 3) Medi-Cal Services
- 4) California Advancing and Innovating Medi-Cal (CalAIM) Justice Package
- 5) Covered California

Juvenile Justice System Specific

OYCR has specific expertise and can provide TA in the following areas related to the Juvenile Justice System:

- 1) Alternatives to Detention
- 2) Assessments (i.e., RNR, CSEC, screening tools, detention, etc.)
- 3) Behavioral Management Programs (i.e., PBIS)
- 4) Case Planning and Management
- 5) Complex Cases
- 6) Continuous-Quality Improvement Models and Policies
- 7) Contract Management and Development
- 8) Deferred Entry of Judgment (DEJ) Implementation
- 9) Effective Supervision Practices and Strategies
- 10) Juvenile Justice Law and Policy/Legal Expertise
- 11) Juvenile Justice Transformation
- 12) Leadership Development
- 13) Less Restrictive Programs
- 14) Probation Policies and Practice
- 15) Partnering with Communities and Youth
- 16) Restorative Justice Practices

- 17) Prosecution Policies and Practices
- 18) Secure Youth Treatment Facility (SYTF) Implementation/Program Design
- 19) Strategic Frameworks and Planning

Youth Equity

SB 823 requires that OYCR address race disparities across the juvenile justice system and that we provide TA on culturally respectful programs. Our team can provide TA in the following areas:

- 1) Culturally Responsive Family Building Approaches
- 2) Culturally Responsive Trauma Informed Practices
- 3) Gender Responsive Services
- 4) Racial Equity
- 5) Gender Equity

Youth Family and Community

Youth, family, and communities are a critical part of the SB 823 Mission and Vision. Several of OYCR's staff members are justice-impacted, and many have led community-based organizations before joining our team. They can provide TA in the following areas:

- 1) Community Based Organization (CBO) Development
- 2) Family Engagement Strategies and Practices
- 3) Healing Centered Spaces and Practices
- 4) Lived-Experience Speakers
- 5) Mentoring Programs for Youth Directly Justice-Impacted
- 6) Youth Voice Integration and Advisory Committees
- 7) Gender Equity