



**COUNTY OF SANTA CRUZ**  
**SHERI THOMAS - ASSESSOR**  
BUSINESS PROPERTY DIVISION  
701 Ocean Street, Room 130  
Santa Cruz, CA 95060

☎ (831) 454-2487

✉ [asrbp@santacruzcountyca.gov](mailto:asrbp@santacruzcountyca.gov)  
🌐 [www.santacruzcountyca.gov/asr](http://www.santacruzcountyca.gov/asr)

### Personal Property Account Closure

**Instructions:** Complete and return this form to the Office of the Assessor to request **closure** of an existing personal property account. All sections must be completed. The sale, removal or destruction of property after lien date (January 1) does not relieve the owner on January 1 of tax liability.

#### Account Information

Owner's Name: \_\_\_\_\_

Vessel or Aircraft Number: \_\_\_\_\_

Assessor's Account Number(s): \_\_\_\_\_

#### Closure Information

Please check the appropriate box below and provide all requested information.

**Craft was sold**

Date of Sale: \_\_\_\_\_ Sale Price: \$ \_\_\_\_\_

New Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Craft was wrecked, destroyed, stolen, abandoned, etc.**

Date of Occurrence: \_\_\_\_\_

**Craft was permanently moved outside of Santa Cruz County**

Date of Move: \_\_\_\_\_

New Location (including Zip Code): \_\_\_\_\_

#### Contact Information

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**I certify (or declare) that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct and complete to the best of my knowledge and belief.**



\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date Signed