



COUNTY OF SANTA CRUZ

Purchasing Division

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

ADDENDUM #1

Request for Proposal (RFP) #2024HSD01

FOR

Collective of Results and Evidence-based (CORE) Investments Funding Cycle Fiscal Year 2025-28

Issued June 27, 2024

This addendum (#1) is being issued to revise 2.2: RFP Process Schedule, Exhibit C: Protests and Appeals Procedures found in the RFP

1. **Revised** 2.2: RFP Process Schedule found on pages 4-5:

Activity	Date
Advertise RFP – Sentinel & San Jose Mercury News	6/3/24 & 6/10/24
Release RFP	6/3/24 by 5:00pm
Applicant Conference (virtual on Zoom)	6/21/24 (10 am-12 pm)
Applicant Question Deadline	7/1/24 by 5:00 pm
Deadline for Submittals	8/2/24 by 5:00 pm
Online Portal Technical Assistance Session	6/26/24 (11:00 am-12 pm) https://bit.ly/CORE-RFP-Training-June26
Individualized Online Portal Support Offered	Email: Corefunding@santacruzcountyca.gov
1st Question and Response Posting	6/21/24 by 5:00 pm
2nd Question and Response Posting	7/8/24 by 5:00 pm
Training and TA	Various dates offered sign up on the CORE website: www.santacruzhumanservices.org/Home/FundingOpportunities/COREInvestments
Proposals Due	Friday, 8/2/24 by 5:00 PM
Applicants informed if their Proposal is considered incomplete or does not meet parameters	Tuesday, 8/13/24 by 5:00 pm
Panel Review	August-October 2024
County Board and City Council status update	September 2024
County Board and City Council receive recommendations, approve, and finalize CORE awards	November 2024
Contracts approved	January 2025- May 2025

2. **Revised**- Exhibit C: PROTESTS AND APPEALS PROCEDURES found on Page 15

Protests and Appeals to the County General Services Director

Protests and appeals in connection with this solicitation are to be submitted to the Santa Cruz County General Services Director, who will coordinate and consult as needed with the Santa Cruz County Human Services Director, City of Santa Cruz Manager and/or Assistant and jurisdictional legal counsel. The appeal process provided herein applies solely to decisions of the Department on this CORE RFP.

Organizations shall submit their protest and/or appeal in writing within five (5) working days from the date the notification of decision is emailed by the county. The Protest and/or appeals shall state the reason(s) for such action, stating all relevant facts, information, and evidence, and note as applicable, any of the following:

- A determination or interpretation is not in accord with the solicitation,
- There was an error or abuse of discretion,
- The record includes inaccurate information, or
- A decision is not supported by the record.

New or supplemental information not included in the original submission will not be considered in the protest or appeal. No applicant shall have the right to protest and/or appeal a decision related to another organization's submission.

Protests and appeals are preferred to be submitted by email to: COREAppeal@santacruzcountyca.gov

Or by U.S.P.S or other reliable mail carrier to:

General Services Department
Purchasing Division, Att: CORE RFP
701 Ocean Street, Suite 330
Santa Cruz, CA 95060

Upon receipt of an appeal and following consultation with those named above, the General Services Director shall issue a final, written decision within **ten (10)** working days after receipt of the protest via e-mail or written letter with an explanation of the Director's determination.

Final Funding Decisions

At the public meetings finalizing CORE awards, held in **November**, the Board of Supervisors and City Council will adopt the final awards and come to a final decision on all CORE RFP award funding.

All other information remains the same.

The deadline for all questions regarding this RFP is 5:00 PM; Pacific time, July 1, 2024

Submit questions to Corefunding@santacruzcountyca.gov. No further questions will be accepted after this deadline.

RFP SUBMITTAL DEADLINE REMAINS UNCHANGED.

RFP DUE: August 2, 2024, by 5:00 PM, Pacific time. Proposals will be submitted through the online portal: http://my.reviewr.com/site/core_investments_rfp2024

Kimberly Petersen,
Deputy Director Human Services Department
Email Corefunding@santacruzcountyca.gov