



COUNTY OF SANTA CRUZ

General Services Department Purchasing Division

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

ADDENDUM #2

Request for Proposal (RFP)

FOR 24P1-002

Case Management System for the Public Defender's Office

Issued 01/23/2025

This addendum (#2) is being issued to alter the RFP requirements regarding the RFP and update the RFP Process Schedule.

Alterations to RFP

- A hard-copy and USB drive RFP submittal will no longer be required. Vendors will submit proposals to the OpenGov portal after being sent an invitation. The Contact Person will confirm a single email from each vendor who is authorized to bid by having attended the Mandatory Pre-Proposal Web Conference and send an invitation to bid. [An attendance list may be viewed here.](#)
- Per Section 3.7 and 5, the County is changing the requirement to include a cover and table of contents to no longer be required as part of the submittal. Vendors will use the OpenGov submission page to complete their responses.

The RFP Process Schedule has been updated:

<u>Activity</u>	<u>Date</u>
Advertise RFP - Sentinel	12/31/2024 01/07/2025
Release RFP	12/30/2024
Pre Proposal Web Conference	01/09/2025
Question Deadline	01/17/2025
Dissemination of Answers	01/31/2025
Deadline for Submittals	02/14/2025
Tentative Award	March 2025
Contract Negotiation	March-April 2025
Board Approval of Contract	May 2025

All other information remains the same.

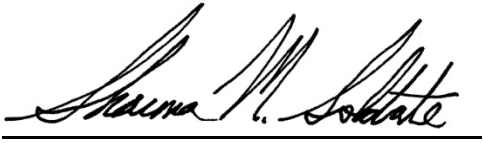
01/17/2025 was the deadline for all questions regarding this RFP. No further questions will be accepted by Purchasing.

RFP SUBMITTAL DEADLINE HAS CHANGED.

RFP DUE:

Friday, February 14, 2025, by 5:00 PM Pacific Time

Via the OpenGov portal link as authorized by attendance to the Mandatory Pre-Proposal Web Conference.



Shauna Soldate

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01/23/2025

Date